

ITEM	LEAD	A/D/I	MIN	TIME												
1.0 CALL TO ORDER Acknowledgment of Traditional Territories We wish to acknowledge that we are on the traditional lands of the Anishinaabek Nation. We also acknowledge that we are on sacred lands set aside for education as envisioned by Chief Shingwauk for our children and for those as yet unborn. 1.1 Chairs Opening Remarks 1.2 Declarations of Conflicts of Interest 1.3 Consent Agenda 1.3a OPEN Agenda for meeting dated June 18, 2020 1.3b OPEN Minutes - April 13, 2020 [Appendix 1] 1.3c OPEN Minutes - April 30, 2020 [Appendix 2] 1.3d OPEN Minutes - May 21, 2020 [Appendix 3] 1.3e Written Reports from Board Committees and University Bodies [Appendix 4]: <table><tr><th>Committee/University Body</th><th>Chair</th><th>Report</th></tr><tr><td>Board Executive</td><td>S Schell</td><td>Minutes Apr 21/20</td></tr><tr><td>Board Finance</td><td>M Moraca</td><td>Minutes Apr 21/20 Minutes May 12/20</td></tr><tr><td>Nominating & Governance</td><td>M Pitcher</td><td>Minutes May 5/20</td></tr></table> MOTION: <i>That all items listed under the date June 18, 2020 ‘Consent Agenda’ be approved as recommended.</i> Moved by: Seconded by:	Committee/University Body	Chair	Report	Board Executive	S Schell	Minutes Apr 21/20	Board Finance	M Moraca	Minutes Apr 21/20 Minutes May 12/20	Nominating & Governance	M Pitcher	Minutes May 5/20	Chair	A	5	6:30
Committee/University Body	Chair	Report														
Board Executive	S Schell	Minutes Apr 21/20														
Board Finance	M Moraca	Minutes Apr 21/20 Minutes May 12/20														
Nominating & Governance	M Pitcher	Minutes May 5/20														
2.0 REPORT FROM THE PRESIDENT - N/A																
3.0 PRESENTATIONS 3.1 Fall Planning [presentation]	D Rogers / B Pringle	I	10	6:35												
4.0 BUSINESS ARISING - None																
5.0 ITEMS FOR DECISION / DISCUSSION 5.1 Policy for Approval of Board Members Amendments [Appendix 5] MOTION: <i>To approve the Nominating and Governance Committee’s recommended revisions to the Policy for Approval of Board Members as presented.</i> Moved by: Seconded by:	M Pitcher	A	3	6:45												

6.0 NEW BUSINESS ITEMS - None				
7.0 INFORMATION ITEM				
7.1 Strategic Enrolment Management Report [Appendix 6]	B Krmpotich	I	10	6:48
7.2 Cannabis Use Policy [Appendix 7]	T Araba			
8.0 MOVE INTO CLOSED SESSION				
MOTION: <i>That the Board move into CLOSED Session.</i> Moved by: Seconded by:	Chair	A	1	6:58
1-MINUTE BREAK BETWEEN OPEN AND CLOSED SESSION Questions from media may be emailed directly to brian.leahy@algomau.ca.	Chair	I	2	6:59

17.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION				
MOTION: <i>To approve the motions that were made in the CLOSED Session of the June 18, 2020 meeting of the Board.</i> Moved by: Seconded by:	Chair	A	1	8:11
18.0 ADJOURNMENT				
MOTION: <i>That the June 18, 2020 meeting of the Algoma University Board of Governors be adjourned</i> Moved by: Seconded by:	Chair	A	1	8:12

Next meeting date: August 20, 2020

DRAFT MINUTES**BOARD OF GOVERNORS****Special Meeting of the Board**

April 13, 2020 | 7:00pm | Virtual Meeting

OPEN SESSION MINUTES**Present:** D. Nanang (Chair), P. Quesnele (Secretary)

J. Belisle	M. Nadeau	S. Taylor
P. Dupuis	M. Nogalo	A. Trudeau
Rev. L. Grawbarger	E. Pitcher	A. Vezina (President)
S. Horn (Chancellor)	M. Pitcher	
R. Linklater	S. Schell	
M. Moraca	S. Shaver	

Regrets: A. Lambert, P. Sewell, H. Stevenson**Guests:** Algoma U: R. Battisti, C. Fowler, B. Krmpotich, D. Rogers, K. Rousseau**1.0 CALL TO ORDER****1.1 Chairs Opening Remarks**

The Chair focused his comments on teamwork between the Board, Senate, and Administration. He thanked everyone for their tremendous efforts and stressed the importance of remaining flexible, kind and compassionate in these uncertain times.

1.2 Declarations of Conflicts of Interest

None.

1.3 Approval of Agenda**MOTION:** *To approve the OPEN agenda as circulated.***Moved by:** E. Pitcher**Seconded by:** S. Taylor**Carried.****2.0 REPORT FROM THE PRESIDENT****2.1 President's Report (verbal)**

A. VEZINA shared the four priority areas senior administration was focused on in its immediate efforts to manage the risks associated with COVID-19: (1) successful completion of the Winter term, (2) Spring/Summer programming, (3) Budget, (4) Fall programming. She advised of changes in Federal policy that will increase opportunities for international students to begin studies in their home countries (remotely). Further, the report outlined retention strategies, including a newly formed Student Emergency Fund. As part of the report, Student Governors shared feedback with the Board with respect to the Student Emergency Fund and retention efforts.

DRAFT MINUTES

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- 3.0 PRESENTATIONS - None**
 - 4.0 BUSINESS ARISING - None**
 - 5.0 ITEMS FOR DECISION/DISCUSSION - None**
 - 6.0 NEW BUSINESS ITEMS - None**
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7.0 INFORMATION ITEMS

7.1 Residence Strategy for COVID-19 [Appendix 1]

The report was presented.

7.1 Advancement Update: Student Emergency Fund [Appendix 2]

The report was presented. A. VEZINA outlined the establishment of the Student Emergency Fund to assist students who are in high need. A call for donations was made to the Board members and a request for Board members to share the call with their circles of influence. All donations would be backed by charitable receipts. The Board discussed opportunities for M. NADEAU to connect the committee to DSSAB to avoid duplication of funding sources.

8.0 MOVE INTO CLOSED SESSION

MOTION: *That the Board move into CLOSED Session.*

Moved by: S. Taylor

Seconded by: M. Nogalo

Carried.

9.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION

MOTION: *To approve the motions that were made in the CLOSED Session of the April 13, 2020 special meeting of the Board.*

Moved by: M. Moraca

Seconded by: M. Pitcher

Carried.

10.0 ADJOURNMENT

MOTION: *That the April 13, 2020 special meeting of the Algoma University Board of Governors be adjourned.*

Moved by: S. Taylor

Seconded by: A. Trudeau

Carried.

David Nanang - Chair of the Board

Paul Quesnele - Secretary to the Board

DRAFT MINUTES**BOARD OF GOVERNORS****Meeting of the Board**

April 30, 2020 | 5:30pm | Virtual Meeting

OPEN SESSION MINUTES**Present:** D. Nanang (Chair), P. Quesnele (Secretary)

P. Dupuis	E. Pitcher	A. Trudeau
A. Lambert	M. Pitcher	A. Vezina (President)
R. Linklater	S. Schell	
M. Moraca	S. Shaver	
M. Nadeau	H. Stevenson	
M. Nogalo	S. Taylor	

Regrets: J. Belisle, Rev. L. Grawbarger, S. Horn (Chancellor), P. Sewell**Guests:** R. Battisti, C. Fowler, K. Hudson, B. Krmpotich, D. Rogers, K. Rousseau, B. Teller**1.0 CALL TO ORDER****1.1 Chairs Opening Remarks**

The Chair welcomed everyone to the meeting virtually and advised on the procedures to follow during the meeting.

1.2 Declarations of Conflicts of Interest

None.

1.3 Consent Agenda

1.3a OPEN Agenda for meeting dated April 30, 2020

1.3b OPEN Minutes - March 26, 2020 **[Appendix 1]**

1.3c Written Reports from Board Committees and University Bodies **[Appendix 2]**:

Committee/ University Body	Chair	Report
Board Executive	S Schell	A. Minutes Mar 17/20
Board Finance	M Moraca	B. Minutes Mar 17/20

MOTION: *That all items listed under the date April 30, 2020 'Consent Agenda' be approved as recommended.*

Moved by: E. Pitcher

Seconded by: S. Shaver

Carried.

2.0 REPORT FROM THE PRESIDENT**2.1 President's Report (verbal)**

A. VEZINA provided updates on the move to online studies and work from home procedures. She highlighted positive student reports from the Registrar about students completing their

DRAFT MINUTES

terms during the crisis. Further, the plans for the Spring term were discussed in terms of retention and recruitment strategies..

3.0 PRESENTATIONS

3.1 Remote Learning Update Spring/Summer 2020

- Contact North Partnership
- PowerED by Athabasca Partnership

D. ROGERS and C. FOWLER provided an update on the partnerships between the University and Contact North/PowerED by Athabasca and the strategy for moving to remote delivery. The presentation outlined the support for faculty in both platforms and advantages of the platforms with respect to innovative methods and practices.

4.0 BUSINESS ARISING

4.1 Student Emergency Fund [Appendix 3]

- In response to the students' immediate financial hardships

B. TELLER and K. HUDSON provided an update on the Student Emergency Fund and shared that over \$100,000 had been raised to date. The President thanked the committee that has distributed the funding to students in need, as well as the local businesses and individuals (including Board members) who have contributed to the fund. As part of the strategy, the team has reached out to all 3 campuses and their communities, and to date it was reported that over \$100,000 has been raised.

5.0 ITEMS FOR DECISION/DISCUSSION - None

6.0 NEW BUSINESS ITEMS - None

7.0 INFORMATION ITEMS

7.1 Strategic Enrolment Management / Retention Report [Appendix 4]

B. KMPOTICH presented the report which outlined growth in student enrolment as a result of successful initiatives. To date, the University has achieved 90 percent of the Spring 2020 enrolment target (212.5 FTE). K. HUDSON provided a high-level overview on retention and well-being and reported that, overall, students are doing as well as can be expected during this crisis. Individual contact is being made with every student and data tracked to help with decision making and support services.

7.2 Board Member Participation at AU Events (sign-up with Secretary)

- Chancellor Celebration for Shirley Horn - postponed
- COU Board Conference June 5 - cancelled
- Spring 2020 Convocations - postponed
- CSAA Gathering - postponed to 2021

The Secretary advised that all listed events were either postponed or cancelled due to the pandemic.

DRAFT MINUTES

8.0 MOVE INTO CLOSED SESSION

MOTION: *That the Board move into CLOSED Session.*
Moved by: S. Schell **Seconded by:** M. Pitcher **Carried.**

9.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION

MOTION: *To approve the motions that were made in the CLOSED Session of the April 30, 2020 meeting of the Board.*
Moved by: S. Schell **Seconded by:** R. Linklator **Carried.**

10.0 ADJOURNMENT

MOTION: *That the April 30, 2020 meeting of the Algoma University Board of Governors be adjourned.*
Moved by: M. Pitcher **Seconded by:** S. Taylor **Carried.**

David Nanang - Chair of the Board

Paul Quesnele - Secretary to the Board

DRAFT MINUTES**BOARD OF GOVERNORS****Meeting of the Board**

May 21, 2020 | 5:30pm | Virtual Meeting

OPEN SESSION MINUTES**Present:** D. Nanang (Chair), P. Quesnele (Secretary)

J. Belisle	M. Nogalo	A. Trudeau
P. Dupuis	M. Pitcher	A. Vezina (President)
S. Horn (Chancellor)	S. Schell	
R. Linklater	H. Stevenson	
M. Moraca	S. Taylor	

Regrets: Rev. L. Grawbarger, A. Lambert, M. Nadeau, E. Pitcher, P. Sewell, S. Shaver**Guests:** R. Battisti, C. Fowler, K. Hudson, D. Marasco, D. Rogers, K. Rousseau, D. Vaughan**1.0 CALL TO ORDER****1.1 Chairs Opening Remarks**

The Chair welcomed everyone to the meeting including the media.

1.2 Declarations of Conflicts of Interest

None.

1.3 Consent Agenda

1.3a OPEN Agenda for meeting dates May 21, 2020

1.3b Written Reports from Board Committees and University Bodies **[Appendix 1]**:

Committee/ University Body	Chair	Report
Nom/Gov	M Pitcher	A. Minutes Feb 26, 2020
APC	T Kakapshe	B. Minutes Mar 4, 2020
APC	T Kakapshe	C. Minutes Apr 17, 2020

MOTION: *That all items listed under the date May 21, 2020 'Consent Agenda' be approved as amended.***Moved by:** R. Linklater**Seconded by:** S. Schell**Carried.****Amendments:**

- The motion in item 2.0 of the Nominating and Governance Committee minutes from February 26, 2020 was changed to reflect the actual motion from the agenda.

2.0 REPORT FROM THE PRESIDENT

2.1 President's Report (verbal)

A. VEZINA advised that, as part of her report, she would be inviting members of the Algoma University administration and staff to provide updates. She started by introducing Registrar, D. MARASCO, and Career Link Coordinator, D. VAUGHAN, to outline the new Algoma Connect Program that would hire and train Algoma University students to provide free math tutoring for grade 11 and 12 local students. This program is being offered in partnership with local SSM School Boards ADSB, HSCDSB and the provincial expert organization Mathematics Knowledge Network. The Board asked if there were considerations of indigenous worldviews woven into the tutoring and A. VEZINA advised that for the roll-out of this particular program there was not, the program was developed with a focus on provincial math curriculum gaps students may have as they prepared for University and that the expert organization they were working with was the Mathematics Knowledge Network. In terms of Indigenous Student Success and transition supports, D. MARASCO outlined the Summer Indigenous Institute available to grade 11 or 12 students. This program is a free month-long transition program offered in partnership with northern universities to help support transition to University. K. HUDSON updated the Board on the retention strategy. The targets have been surpassed that were put in place and the focus has been on domestic student enrolment for the Spring term. She also outlined the over 90% of student respondents indicated positive wellbeing and that 227 students were issued funds from the Student Emergency Fund to date. A. VEZINA concluded by indicating that while we've surpassed Spring term enrolment targets, there is still uncertainty about the Fall term given the COVID-19 pandemic and restrictions on travel.

3.0 PRESENTATIONS - None

4.0 BUSINESS ARISING - None

5.0 ITEMS FOR DECISION/DISCUSSION

5.1 Board of Governors Calendar Dates 2020-21 [Appendix 2]

M. Pitcher presented the 2020-21 Board and Committee calendar recommended by the Nominating and Governance Committee. He highlighted that in response to requests by Board members an additional one day professional development retreat was included in this year's calendar. This session would focus on governance fundamentals and the other would continue to focus on strategic planning.

MOTION: *To approve the Board of Governors calendar dates for 2020-21 as presented.*

Moved by: S. Taylor

Seconded by: D. Nanang

Carried.

6.0 NEW BUSINESS ITEMS - None

7.0 INFORMATION ITEMS - None

8.0 MOVE INTO CLOSED SESSION

MOTION: *That the Board move into CLOSED Session.*

Moved by: M. Pitcher

Seconded by: H. Stevenson

Carried.

9.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION

MOTION: *To approve the motions that were made in the CLOSED Session of the May 21, 2020 special meeting of the Board.*

Moved by: J. Belisle

Seconded by: D. Nanang

Carried.

10.0 ADJOURNMENT

The Chair invited the President to share her thoughts prior to adjournment. A. VEZINA commended the Finance Committee and administration team for their efforts on presenting the budget. She also reflected on the accomplishments over this past year of the various Board committees and thanked the Board for empowering the senior leadership at the university to move forward while assuming some of the inherent risks. The Chair also commented on the great effectiveness of the Board and its committees over the past year.

MOTION: *That the May 21, 2020 special meeting of the Board be adjourned.*

Moved by: M. Pitcher

Seconded by: R. Linklater

Carried.

David Nanang - Chair of the Board

Paul Quesnele - Secretary to the Board

DRAFT MINUTES**BOARD OF GOVERNORS****Board Executive Committee**

April 21, 2020 | 7:00pm

Virtual Meeting

OPEN SESSION MINUTES

Present: P. Dupuis, R. Linklater, D. Nanang (Chair), M. Nogalo, P. Quesnele (Secretary), S. Schell (Committee Chair), A. Vezina (President)

Regrets: M. Nadeau

1.0 CALL TO ORDER**2.0 DECLARATIONS OF CONFLICTS OF INTEREST**

None.

3.0 APPROVAL OF AGENDA

MOTION: *To approve the OPEN agenda as circulated.*

Moved by: P. Dupuis

Seconded by: D. Nanang

Carried.

4.0 MINUTES OF PREVIOUS MEETING - OPEN [Appendix 1]

MOTION: *To approve the OPEN minutes of the Board Executive Committee of March 17, 2020 as amended.*

Moved by: P. Dupuis

Seconded by: M. Nogalo

Carried.

Changes: Add Paul Dupuis to the present attendee list.

5.0 BUSINESS ARISING - None**6.0 PRESIDENT'S REPORT (standing items)****6.1 President's Report (verbal)**

A. VEZINA advised that the finance team is working with new assumptions based on the COVID-19 pandemic and advised that the university is on track to meet the revised enrolment projections for the Spring term. She added that faculty are being trained for the Spring term and that the partnerships with PowerED by Athabasca and Contact North were working well. Additionally, she outlined that recruitment and retention strategies were underway and that the University is relying on expertise from Universities Canada and COU. Further, she outlined that the Student Emergency Fund has launched and will pay dividends in terms of keeping students out of crisis as well as student retention.

DRAFT MINUTES

7.0 ITEMS FOR DECISION/DISCUSSION - None

8.0 NEW BUSINESS ITEMS - None

9.0 SETTING OF BOARD OF GOVERNORS OPEN AGENDA

9.1 OPEN Board of Governors minutes from March 26, 2020 [Appendix 2]

No changes or comments.

9.2 OPEN Agenda for April 30, 2020 [Appendix 3]

The agenda was amended and finalized.

9.3 OPEN Agenda for May 21, 2020 [Appendix 4]

The agenda was amended and finalized. It was decided that the final budget approval would be delayed to mid-May to allow the finance team enough time to strategize. The committee requested that a cash forecast for May be provided at the April Board meeting.

10.0 MOVE INTO CLOSED SESSION

MOTION: *To move into CLOSED session of the April 21, 2020 Board Executive Committee meeting for discussion of personnel, property and/or finance related issues.*

Moved by: D. Nanang

Seconded by: R. Linklater

Carried.

20.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION

MOTION: *To approve the motions that were made in the CLOSED Session.*

Moved by: R. Linklater

Seconded by: M. Nogalo

Carried.

21.0 ADJOURNMENT

MOTION: *That the April 21, 2020 Board Executive Committee meeting be adjourned.*

Moved by: M. Noglao

Seconded by: A. Vezina

Carried.



Finance Committee

April 21, 2020 | 5:30 pm | Virtual
Sault Ste. Marie Campus

OPEN SESSION MINUTES

Present: M. Moraca (Committee Chair), R. Battisti, S. Schell, A. Vezina, R. Linklater, D. Nanang, S. Taylor

Regrets:

Guests: B. Grisdale-Briski, K. Rousseau, C. Fowler, B. Krmpotich

1.0 CALL TO ORDER

M. Moraca called the meeting to order at 5:35 p.m.

2.0 DECLARATION OF CONFLICTS OF INTEREST

None.

3.0 AGENDA

MOTION: To approve the agenda as amended.
Moved by: D. Nanang **Seconded by:** M. Moraca
Carried.

4.0 APPROVAL OF THE MINUTES

MOTION: To approve the minutes of the meeting of March 17, 2020 as presented.
Moved by: R. Linklater **Seconded by:** A. Vezina
Carried.

5.0 ITEMS FOR DECISION

None.

6.0 BUSINESS ARISING

None.

7.0 NEW BUSINESS

None.

8.0 ITEMS FOR INFORMATION

8.1 Miscellaneous Financial Updates

R. Battisti presented the briefing note on miscellaneous updates.

8.2 Finance Committee Work Plan

R. Battisti noted that we are following the work plan for the most part but that financial sustainability metrics, which were scheduled to be reported last month, cannot be completed until the information from COU is shared with AU.

9.0 MOVE INTO CLOSED SESSION

MOTION: To move into Closed session.

Moved by: A. Vezina

Seconded by: M. Moraca

Carried

10. CLOSED SESSION

11. RETURN TO OPEN SESSION

MOTION: To ratify any decisions made in closed session.

Moved by: M. Moraca

Seconded by: S. Taylor

12. ADJOURNMENT

Time: 7:15 pm



Finance Committee

May 12, 2020 | 5:30 pm | Virtual
Sault Ste. Marie Campus

OPEN SESSION MINUTES

Present: M. Moraca (Committee Chair), R. Battisti, S. Schell, A. Vezina, R. Linklater, D.

Nanang, S. Taylor

Regrets: None.

Guests: B. Grisdale-Briski, K. Rousseau

1.0 CALL TO ORDER

M. Moraca called the meeting to order at 5:31 p.m.

2.0 DECLARATION OF CONFLICTS OF INTEREST

None.

3.0 AGENDA

MOTION: To approve the agenda as presented.

Moved by: R. Linklater **Seconded by:** S. Schell

Carried.

4.0 APPROVAL OF THE MINUTES

MOTION: To approve the minutes of the meeting of March 17, 2020 as presented.

Moved by: R. Linklater **Seconded by:** A. Vezina

Carried.

5.0 ITEMS FOR DECISION

None.

6.0 BUSINESS ARISING

None.

7.0 NEW BUSINESS

None.

8.0 ITEMS FOR INFORMATION

8.1 Miscellaneous Financial Updates

R. Battisti presented the briefing note on miscellaneous updates.

8.2 Finance Committee Work Plan

R. Battisti noted that we are following the work plan and are on track but that the review of insurance is outstanding.

9.0 MOVE INTO CLOSED SESSION

MOTION: To move into Closed session.

Moved by: A. Vezina

Seconded by: D. Nanang

Carried

10. CLOSED SESSION

11. RETURN TO OPEN SESSION

MOTION: To ratify any decisions made in closed session.

Moved by: R. Linklater

Seconded by: D. Nanang

12. ADJOURNMENT

Time: 6:55 pm

DRAFT MINUTES

BOARD OF GOVERNORS
Nominating & Governance Committee

May 5, 2020 | 5:30pm
 Virtual Meeting

OPEN SESSION MINUTES

Present: M. Pitcher (Committee Chair), P. Quesnele (Secretary), D. Nanang (Chair), M. Nogalo, A. Vezina (President), E. Pitcher

Regrets: J. Belisle, M. Nadeau

Guests: None

1.0 CALL TO ORDER - 5:06pm

1.1 Declarations of Conflicts of Interest

None.

2.0 APPROVAL OF AGENDA

MOTION: *To approve the OPEN agenda as circulated.*

Moved by: E. Pitcher

Seconded by: M. Nogalo

Carried.

3.0 MINUTES OF PREVIOUS MEETINGS

MOTION: *To approve the OPEN minutes of February 26, 2020 as presented.*

Moved by: A. Vezina

Seconded by: M. Pitcher

Carried.

4.0 BUSINESS ARISING - None

Note: Most items are deferred until after the revised budget process is complete.

5.0 ITEMS FOR DECISION / DISCUSSION - None

6.0 NEW BUSINESS ITEMS - None

7.0 MOVE INTO CLOSED SESSION

MOTION: *To move into the CLOSED Session of the May 5, 2020 meeting.*

Moved by: E. Pitcher

Seconded by: M. Nogalo

Carried.

16.0 APPROVAL OF MOTIONS MADE IN CLOSED SESSION

MOTION: *To approve the motions that were made in the CLOSED Session of the May 5, 2020 meeting.*

Moved by: E. Pitcher

Seconded by: M. Nogalo

Carried.

17.0 ADJOURNMENT

MOTION: *That the May 5, 2020 meeting of the Nominating and Governance Committee be adjourned.*

Moved by: M. Nogalo

Seconded by: D. Nanang

Carried.

BOARD OF GOVERNORS REPORT



TOPIC	Policy for Approval of Board Members Amendments Open Agenda Meeting Date: June 18, 2020 Agenda Action: Approval
PREPARED BY	Paul Quesnele, Secretary to the Board
PURPOSE OF REPORT	To approve the recommendations from the Nominating and Governance Committee for amendments to the Policy for Approval of Board Members.
RELATED DOCUMENTS	<ol style="list-style-type: none"> 1. Policy for Approval of Board Members (proposed, no markup) 2. Policy for Approval of Board Members (proposed, show markup) 3. Policy for Approval of Board Members (current)
BACKGROUND	The current policy was unclear in a number of ways with respect to the procedure. Changes were needed to clarify the process for candidates and for the Nominating and Governance Committee.
CURRENT STATUS	Summary of Changes: <ul style="list-style-type: none"> • Separate the submission of CV/Resume and criminal background check to allow for an initial review by the Nominating and Governance Committee • Add the Board Skills Matrix Survey for review • Clearly outline the parameters for the criminal background check procedure
FUTURE STATUS	Review for changes every 5 years or as circumstances of legislation warrant.
ACTION	MOTION: <i>To approve the Nominating and Governance Committee's recommended revisions to the Policy for Approval of Board Members as presented.</i>

POLICY FOR APPROVAL OF BOARD MEMBERS

Category:	Board of Governors
Number:	BO6
Responsibility:	Board of Governors Nominating and Governance Committee
Approval:	Board of Governors, May 2020
Amendments:	Every 5 years of as circumstances of legislation warrant

PURPOSE

The Purpose of the procedure is to ensure consistent process when appointing Board members.

SCOPE

The procedure is applicable to all prospective elected or appointed members of the Board; with the exception of the members appointed by the Lt Governor. With regards to the Lt. Governor Appointments, the Nominating and Governance Committee will consult with the Government of the day in regards to the process.

POLICY

Before consideration of an appointment to the Algoma University Board of Governors the applicant shall follow these steps:

- 1) Respond to an advertisement seeking applications to become a new Board of Governors member, OR be solicited by a current Board of Governors member or Board committee, OR be nominated or elected for consideration by a particular group.
- 2) Submit for review a Resume or C.V. and a completed Board Skills Matrix Survey to the Nominating and Governance Committee of the Board for their consideration via the Secretary to the Board. The Nominating and Governance Committee, its Chair, or representative, may contact the candidate.
- 3) At the discretion of the Nominating and Governance Committee, the Secretary to the Board will reach out to applicants to advise that a Police Vulnerable Sector Check (PVSC) must be obtained and submitted in satisfactory fashion to the Director of Human Resources at Algoma University for review as per the Policy on

Employee/Volunteer Screening. The cost of the PVSC may be reimbursed upon request. If a candidate already has a valid equivalent or higher-level security clearance, this may be used at the discretion of the Chair of the Nominating and Governance Committee.

- 4) Upon recommendation from the Nominating and Governance Committee, the candidate's resume/C.V. will be shared with the Board of Governors in Closed Session for their consideration and potential appointment.
- 5) Upon approval from the Board of Governors, the candidate will be notified of their appointment by the Algoma University Board of Governors Chair.
- 6) The Nominating and Governance Committee will ensure that the candidate receives appropriate Board orientation prior to the candidate attending their first Board of Governors meeting.

Updated: May 15, 2020

POLICY FOR APPROVAL OF BOARD MEMBERS

Category:	Board of Governors
Number:	BO6
Responsibility:	Board of Governors Nominating and Governance Committee
Approval:	Board of Governors, May 2020 March 2018
Amendments:	Every 5 years of as circumstances of legislation warrant

PURPOSE

The Purpose of the procedure is to ensure consistent process when appointing Board members.

SCOPE

The procedure is applicable to all prospective elected or appointed members of the Board; with the exception of the members appointed by the Lt Governor. With regards to the Lt. Governor Appointments, the Nominating and Governance Committee will consult with the Government of the day in regards to the process.

POLICY

Before consideration of an appointment to the Algoma University Board of Governors the applicant shall follow these steps:

- 1) Respond to an advertisement seeking applications to become a new Board of Governors member, OR be solicited by a current Board of Governors member or Board committee, OR be nominated or elected for consideration by a particular group.
- 2) Submit for review a Resume or C.V. and ~~Criminal Background Check as per the University Policy on Employee/Volunteer Screening in satisfactory fashion~~ and a completed Board Skills Matrix Survey to the Nominating and Governance Committee of the Board for their consideration ~~via the Secretary to the Board. The Nominating and Governance Committee, its Chair, or representative, may contact the candidate.~~
- 3) ~~At the discretion of the Nominating and Governance Committee, the Secretary to the Board will reach out to applicants to advise that a Police Vulnerable Sector Check (PVSC) must be obtained and submitted in~~

satisfactory fashion to the Director of Human Resources at Algoma University for review as per the Policy on Employee/Volunteer Screening. The cost of the PVSC may be reimbursed upon request. If a candidate already has a valid equivalent or higher-level security clearance, this may be used at the discretion of the Chair of the Nominating and Governance Committee.

- 4) ~~The Nominating and Governance committee, its Chair, or representative, may contact the candidate.~~ Upon recommendation from the Nominating and Governance Committee, the candidate's resume/C.V. will be shared with the Board of Governors in Closed Session for their consideration and potential appointment.
- 5) Upon approval from the Board of Governors, the candidate will be notified of their appointment by the Algoma University Board of Governors Chair.
- 6) The Nominating and Governance Committee will ensure that the candidate receives appropriate Board orientation prior to the candidate attending their first Board of Governors meeting.

Updated: May 15, 2020

POLICY FOR APPROVAL OF BOARD MEMBERS

Category:	Board of Governors
Number:	BO6
Responsibility:	Board of Governors Nominating and Governance Committee
Approval:	Board of Governors, March 2018
Amendments:	Every 5 years or as circumstances of legislation warrant

PURPOSE

The Purpose of the procedure is to ensure consistent process when appointing Board members.

SCOPE

The procedure is applicable to all prospective elected or appointed members of the Board, with the exception of the members appointed by the Lt Governor. With regards to the Lt. Governor Appointments, the Nominating and Governance committee will consult with the Government of the day in regards to the process.

PROCEDURE

Before consideration of an appointment to the Algoma University Board of Governors the applicant shall follow these steps:

- 1) Respond to an advertisement seeking applications to become a new Board of Governors member, OR be solicited by a current Board of Governors member or Board committee, OR be nominated or elected for consideration by a particular group.
- 2) Submit for review a Resume or C.V. and *Criminal Background Check* as per the University Policy on Employee/Volunteer Screening in satisfactory fashion to the Nominating and Governance Committee of the Board for their consideration.
- 3) The Nominating and Governance committee, its Chair, or representative, may contact the candidate. Upon recommendation from the Nominating and Governance Committee, the candidate's resume will

be shared with the Board of Governors in Closed Session for their consideration and potential appointment. In considering any Board member for appointment, a skills matrix will be reviewed.

- 4) Upon approval from the Board of Governors, the candidate will be notified of their appointment by the Algoma University Board of Governors Chair.
- 5) The Nominating and Governance committee will ensure that the candidate receives appropriate Board orientation prior to the candidate attending their first Board of Governors meeting.

BOARD OF GOVERNORS REPORT



TOPIC	Strategic Enrolment Management Report Meeting Date: June 18, 2020 Agenda Action: Information
PREPARED BY	Brent Krmpotich, Director of Enrolment Management
PURPOSE OF REPORT	Fall Enrollment Update
RELATED DOCUMENTS	None.
BACKGROUND	<p>SEM has been named as one of four strategic priorities of the Board and Senate. The University is implementing key growth strategies focused on the mandate of increasing enrollment on all three campuses: Sault Ste. Marie, Brampton and Timmins with the goal of growing to 3,000 FTE by 2024.</p>
CURRENT STATUS	<p>The SEM Committee is focused on recruitment and retention strategies to ensure that the 2020-21 enrollment projection of 1739 FTE (24% below original pre-covid projection) is met.</p> <p><u>Spring Enrollment</u></p> <p>The strategies implemented to date have been successful and have resulted in an enrollment of 302.7 FTE or close to 700 HC for the Spring term. The University budgeted 212.5 for Spring Enrollment.</p> <p><u>Fall Enrollment</u></p> <p>The SEM Committee's focus is now on ensuring Fall targets are met, particularly with the uncertainty caused by the world pandemic. The following outlines some of the progress to date:</p> <ol style="list-style-type: none"> SSM Domestic. While the University continues to expect lower domestic enrolment overall (in line with provincial data analysis), enrollment from students living in Sault Ste. Marie and the surrounding area is up 29 percent compared to last year. This is consistent with feedback from across the province that students are more likely to choose to study local this year. Brampton Domestic. Enrollment in Brampton (Domestic) is also up from this time last year, almost doubling from 2019-2020. This is partly due to the increase of new programming in the Brampton area in Business, Computer Science and Psychology.

BOARD OF GOVERNORS REPORT



	<p>3. Anishinaabe. The University is working together with Shingwauk Kinooamaage Gamig (SKG) to recruit students to both institutions. The Anishinaabe Outreach Officer is working with the Recruitment Team to connect with students inside and outside of the Algoma district to encourage them to confirm their attendance at Algoma in the Fall. .</p> <p>4. International. The outlook for Fall enrollment continues to improve as lockdowns are lifted in key sending markets. The next 6 weeks will determine the outcome for this market regarding fall enrollment numbers.</p>
FUTURE STATUS	Enrollment for the 2020-21 academic year will continue to be monitored on a daily basis. Strategies will be monitored and adjusted as needed to ensure that enrollment targets are met.
ACTION	N/A

BOARD OF GOVERNORS REPORT



TOPIC	Cannabis Policy Open Agenda Meeting Date: June 18, 2020 Agenda Action: Information
PREPARED BY	Dr. Teni Araba, Director of Human Resources
RELATED DOCUMENTS	<ol style="list-style-type: none"> 1. Poster: Consultation Steps 2. Cannabis Policy 3. Legislation: Cannabis Act (2018)
BACKGROUND	<p>Since October 2018, and in response to the Federal Legislation and the new Cannabis Act (2018), Algoma University has conducted a wide consultation within the community and sector to develop a cannabis strategy for the Sault Ste. Marie campus. See Poster.</p> <p>Step 1: October 2018- Cannabis is Legalized Recreational Cannabis is legalized by the Federal Government. Algoma University created a temporary ban on cannabis on campus to allow further time to consult stakeholders.</p> <p>Step 2: February 2019- Consultations with University Community Ten consultation sessions were held with various groups at the University. 104 people provided input. A survey was conducted for staff and students, 91 people responded.</p> <p>Step 3: April 2019- Consultation Data is Analyzed 65% in favour of allowing cannabis with proper control; 35% in favour of a complete cannabis ban.</p> <p>Step 4: April to August 2019- Consultation with Other Institutions 50 post-secondary schools across Canada were contacted to discuss their cannabis policy. 9 have no ban, 28 ban smoking but allow possession, 13 have a total ban. Research completed on provincial/municipal policies (hospitals, school boards and colleges)- All are smoke-free.</p> <p>Step 5: Fall 2019- Recommendations and Decisions Students and employees are expected to obey the Cannabis Act (2018) and subsequent associated laws. Algoma University will continue the ban on smoking of Cannabis on its property. Following the consultation and direction of the sector and many other public facilities, Algoma University has made the decision to become 100% smoke-free on the Sault Ste. Marie campus within one year (ceremonial exempt).</p>

BOARD OF GOVERNORS REPORT



CURRENT STATUS	<ul style="list-style-type: none">- Algoma University has developed a new Cannabis Policy and updated the Fit For Work/Fit to Learn and Smoking Policy.- Ongoing planning with Human Resources, Algoma Public Health, Shingwauk Anishinaabe Students' Association (SASA), Algoma University Students Union (AUSU), Senior Executive, the Cannabis working committee (Representatives from Health & Safety, Student Success and Wellbeing, Shingwauk Kinoopmaage Gamig, Student Experience and Shingwauk Residential School Centre)
NEXT STEPS	September 2020-Rollout of New Cannabis & Smoke-Free Campus Strategy- Education & Awareness <ul style="list-style-type: none">- Algoma University to launch the Cannabis Use Policy (all 3 campuses) through internal communications- Algoma University (SSM Campus) will become smoke-free- Launch a 12-month education campaign for students and employees (currently being developed by Algoma Public Health, Cannabis committee and Student- Resident Advisors).
ACTION	To inform the Algoma University Board of Governors of the Cannabis Use Policy, in line with legislation requirements for the university sector.



Algoma
UNIVERSITY

12

M O N T H
P L A N

Cannabis Strategy How Did We Get Here? Where Do We Go Next?

Over the past 1 year, Algoma University has been conducting consultations to develop a cannabis strategy for our campuses. This outlines the steps already taken and the next steps for the future.

Step 1 - Oct 2018

Cannabis is Legalized

Recreational Cannabis is legalized by the Federal Government.

Algoma University creates a temporary ban of cannabis on campuses to allow further time to consult stakeholders.

Step 2 - Feb 2019

Consultations with University Community

10 consultation sessions are held with various groups at the University. 104 people provide input.

A survey is conducted for staff and students. 91 people respond.

Step 3 - April 2019

Consultation Data is Analyzed

65 % in favour of allowing cannabis with proper controls.

35% in favour of a complete cannabis ban.

Issues such as fit for work, smoke-free campus, and education are raised.

Step 4 - Apr-Aug 2019

Consultation with other Institutions

50 post secondary schools across Canada are contacted to discuss their cannabis policy.

9 have no ban, 28 ban smoking but allow possession, 13 have total ban

Research completed on provincial/municipal policies (hospitals, school boards, colleges)

Step 5 - Fall 2019

Final Decisions & Recommendations

Students and employees are expected to obey the Cannabis Act (2018)

Continue the ban on smoking cannabis.

Algoma University to become 100% smoke-free campus within 1 year (ceremonial exempt)

Step 6 - Jan 2020

Rollout of New Cannabis Strategy

Algoma University will implement the new Cannabis Policy, Smoking Policy and the Fit for Work / Fit to Learn Policy.

Algoma University will create and implement an education and awareness strategy.

Algoma University will develop a communication strategy.

Cannabis Use Policy

Category:	Health and Safety
Number:	HS11
Responsibility:	Director of Human Resources
Approval:	Senior Executive
Amendments:	As required
Legislation:	Cannabis Act (2018)
Related Policies:	Fit to Work/Fit to Learn (HS20) Smoking Policy (HS4)

PURPOSE

Algoma University endeavors to provide a safe and healthy environment for work and study. The University recognizes the need to manage the personal, medical, recreational, and public use of cannabis and the related behaviour of the University community. The Cannabis Use Policy promotes self-responsibility and self-accountability with respect to the use of cannabis.

This policy is intended to:

- a) ensure the University is in compliance with all federal, provincial, and municipal legislative requirements;
- b) uphold the University's commitment to provide a safe, clean and healthy smoke-free environment for the University community;
- c) protect non-cannabis users from the negative side effects of second-hand smoke by prohibiting the smoking of cannabis products, with the exception of Outdoor Designated Smoking Areas (DSAs)

SCOPE

This policy applies to all members of the Algoma University community including faculty, staff, students, contractors, sub-contractors, visitors and guests. All events, including conferences and private rental functions, hosted on University property are subject to this policy.

Exemptions to this Policy will apply during the following circumstances:

- a) Where the University has an obligation to accommodate under the Ontario Human Rights Code
- b) When cannabis products are used for scientific purposes under approval from the senior executive

DEFINITIONS

“Cannabis” means the various products derived from the leaves, flowers, and resins of the cannabis sativa and cannabis indica plants, or hybrids of the two.

“Cannabis Accessory” means rolling papers or wraps, holders, pipes, water pipes, bongs, vaporizers, or any other thing represented to be used in the consumption or production of Cannabis.

“Designated Smoking Area (DSA)”: outdoor areas outlined by this policy that are at least 15 meters from entrances or ventilation systems. DSAs may be allowed on a temporary basis as approved by the Director of Physical Plant (i.e. fenced-in construction project). DSAs will be equipped with waste receptacles and clearly identified by physical delimitations (i.e. barriers or markings). The usage of the receptacles is mandatory to maintain the cleanliness of campus, as well as the DSAs.

“Edible Use” means the eating, drinking or ingesting of cannabis containing products by way of mouth, using devices or not, but does not include inhaling, vaping or smoking.

“Impairment” means a disturbance of the body or mind (and related functions) from any cause that results in an unacceptable risk to the individual or others related to the individual’s ability to safely perform a task at work, in the learning environment or recreationally. Impairment is a state of mind or body that causes the Individual to become a hazard to self or others

“Medicinal Use” means the Use of cannabis as prescribed by a physician who is licensed to practice medicine in Canada and is authorized by their respective governing body to prescribe cannabis for medicinal purposes in Ontario.

“Minor” means a person under the age of 19 years.

“Smoking” means to inhale, exhale, burn, carry or possess lighted cannabis, or other herbal products, including rolled cannabis, wraps, holders, pipes, bongs, vapourizers or any other capable of being smoked, or to burn, vaporize or atomize any products for inhalation of cannabis.

“Use” means smoking, vaping, applying, inhaling, eating and otherwise consuming, injecting, or ingesting of cannabis, whether using cannabis Accessories or not, and specifically includes those activities defined as Edible Use

POLICY

Students and employees are expected to obey the Cannabis Act (2018), the associated provincial laws and to follow the policy of the University - specifically *Fit to Work*, *Fit to Learn* and the [Smoking Policy](#). Smoking of cannabis is prohibited on Algoma University property in conformance with the Cannabis Policy.

Algoma University is committed to:

- a) Providing a safe and healthy Workplace for employees, students, and other community members.
- b) Providing education and training to help members of the Algoma University community including faculty, staff, and students understand the impact and effects of cannabis use.
- c) Placing a priority on ensuring employees are fit to work in accordance with the [Fit to Work / Fit to Learn Policy](#).
- d) Placing a priority on ensuring students are fit to learn in accordance with the [Fit to Work / Fit to Learn Policy](#)
- e) Ensuring that all discussions regarding assistance to employees will be confidential and respectful

This policy will be interpreted in accordance with all applicable laws, including but not limited to, the *Ontario Human Rights Code*, the *Occupational Health and Safety Act*, and any applicable collective agreement or employment contract. Further, the terms of this policy are in addition to any legislative, regulatory, licensing, or other applicable legal requirements.

PROCEDURE

General Requirements

1. All persons must abide by all federal, provincial, and municipal laws and regulations at all times
2. No person shall smoke cannabis in a public place, vehicle or workplace on the Algoma University campus including but not limited to buildings, garages and residences or consume cannabis in any areas prohibited by the Smoke-Free Ontario Act or any other applicable law
3. All persons must abide by the University's Cannabis Use Policy at all times
4. No person shall sell cannabis, other than an authorized Ontario cannabis retailer under the Cannabis License Act
5. No person shall distribute cannabis that is sold, or that is intended to be sold, other than an authorized Ontario cannabis retailer
6. No person shall purchase cannabis except from an authorized Ontario cannabis retailer
7. Persons who have not yet reached their nineteenth (19th) birthday may not purchase, consume, attempt to purchase, or distribute cannabis
8. No person shall cultivate, propagate or harvest, or offer to cultivate, propagate or harvest, cannabis on Algoma University property
9. All employees must be fit to work as outlined in the Fit to Work / Fit to Learn Policy
10. All students must be fit to learn as outlined in the Fit to Work / Fit to Learn Policy

Residence

1. Consistent with Smoking Policy, no person shall smoke cannabis in a public place, vehicle or residence on the University Campus including but not limited to buildings, garages and residences or consume cannabis in any areas prohibited by the Smoke-Free Ontario Act or any other applicable law
2. Persons shall not consume cannabis by smoking while in residence
3. Persons shall not utilize the kitchen or cooking facilities to create edibles that include cannabis
4. Any cannabis and cannabis accessory stored in residence must be in a sealed and scent proof container.

Cannabis Product Sales and Advertisement

1. The sale of cannabis and cannabis accessories is prohibited in or on University facilities, or in University vehicles
2. Cannabis and cannabis accessories may not be advertised in or on University facilities, University vehicles, or in University controlled digital channels
 - a. Advertising includes posters, flyers, electronic notices, web sites including social media utilities (e.g., Facebook, Twitter), advertisements in campus publications, and can include other media outlets
 - b. Advertising of events must be responsible and in good taste and shall not promote substance use as the focus of the event implicitly or explicitly.
3. Cannabis cultivation companies are not permitted to sponsor any University sanctioned activities or any activities which occur on University property

Cannabis Delivery Service

1. The use of cannabis delivery services to campus is prohibited. A cannabis delivery service is defined for the purposes of this policy as any private or public entity or persons engaged in the business of delivering any type of cannabis to campus, either through direct delivery using motor vehicles or through carriers such as Purolator or Canada Post
2. The Physical Plant and Shipping and receiving employees will not accept any packages which require age verification. All packages will be returned to the sender.

Education and Assistance

1. The University will promote cannabis awareness programs designed to provide appropriate information to inform an individual's choice towards cannabis use.
2. The University has health services which are available to students. For assistance email: [Mailto:HealthServices@AlgomaU.ca](mailto:HealthServices@AlgomaU.ca)
3. The University actively promotes the I. M. Well program which provides students 24/7 access to mental wellness, live chat, counselling, support centre campus and community resources, interactive mood log, health reminders and crisis support
4. The University actively promotes the Employee Assistance Program which provides health services for employees

Training

1. The University will provide training on the Cannabis Use Policy to all employees.
2. The University will provide awareness training to all students during the year and during orientation week.

Policy Violations

1. The University may issue disciplinary measures for student violations of the Cannabis Use Policy in accordance with the [Code of Student Conduct \(Non-Academic\) Policy](#)
2. The University may issue disciplinary measures for employee violations of the cannabis Policy in accordance with the [Code of Conduct - Respectful Workplace Policy](#)

Exemptions

1. Any medical exemption under the *Ontario Human Rights Code* or other legislation or University will be accommodated up to the point of undue hardship to the University. This accommodation does not relieve students or employees of their duty to comply with the Fit to Work / Fit to Learn Policy
2. All exemptions must be approved by the Director of Human Resources or designate.