



Zoom Meeting Link

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Guidelines for Guests/Media

LEGEND: A = Approval D = Discussion I = Information
Page 1 | June 18, 2020 | Annual General Meeting Agenda | AU Board of Governors

<p><u>Joint Working Group</u></p> <p>MOTION: <i>To elect Mike Moraca to the Joint Working Group as the Chair’s designate from July 1, 2020 - June 30, 2021.</i></p> <p>Moved by: Seconded by:</p> <p><u>Anishinaabe Peoples’ Council</u></p> <p>MOTION: <i>To elect Mike Nadeau to the Anishinaabe Peoples’ Council as the Chair’s designate from July 1, 2020 - April 28, 2021.</i></p> <p>Moved by: Seconded by:</p> <p><u>Board Representative for Senate</u></p> <p>MOTION: <i>To elect Hugh Stevenson as the Board of Governors Representative to serve on the Algoma University Senate for the 2020-21 senate year.</i></p> <p>Moved by: Seconded by:</p>				
6.9 APC Terms of Reference Amendments [Appendix 5]	M Pitcher	A	2	6:20
<p>MOTION: <i>To approve the revisions to Appendix D: The Anishinaabe Peoples’ Council Terms of Reference within the By-Laws as presented.</i></p> <p>Moved by: Seconded by:</p>				
6.10 Ratification	Chair	A	2	6:22
<p>MOTION: <i>That the Board of Governors approve the ratification of all deeds, contracts, bylaws, proceedings, appointments, elections and payments enacted by the Governors since the last annual meeting of 20 of June 2019.</i></p> <p>Moved by: Seconded by:</p>				
7.0 ADJOURNMENT				
<p>MOTION: <i>That the Annual General Meeting of the Algoma University Board of Governors for June 18, 2020 stand adjourned.</i></p> <p>Moved by: Seconded by:</p>	Chair	A	1	6:24
<p>5-MINUTE BREAK BETWEEN AGM and OPEN SESSION</p> <p>Questions from the media may be emailed directly to brian.leahy@algomau.ca.</p>	Chair	I	5	6:25

REMINDER: APPROVED BOARD OF GOVERNORS 2020-21 CALENDAR

LEGEND: A = Approval D = Discussion I = Information

DRAFT MINUTES**BOARD OF GOVERNORS****Annual General Meeting**

June 20, 2019 | 5:30pm | EW 205

Sault Ste. Marie Campus

ANNUAL GENERAL MEETING MINUTES

Present: S. Schell, N. Boyle, A. Lambert, R. Linklater, A. Vezina, M. Nogalo, A. M. Jones, C. Sayers, J. Belisle, M. Moraca, D. Nanang, S. Horn

Regrets: C. Jamieson, L. Grawbarger, I. Imre, P. Danquah, M. Pitcher, M. Nadeau

Guests: B. Leahy, R. Battisti, D. Rogers, B. Kelly, D. Marasco

1.0 CALL TO ORDER**Acknowledgment of Traditional Territories**

We wish to acknowledge that we are on the traditional lands of the Anishinaabek Nation. We also acknowledge that we are on sacred lands set aside for education as envisioned by Chief Shingwauk for our children and for those as yet unborn.

The Chair called the meeting to order at 5:30pm.

2.0 APPROVAL OF AGENDA

MOTION: *To approve the Agenda as circulated.*

Moved by: N. Boyle

Seconded by: R. Linklater

Carried.

3.0 APPROVAL OF MINUTES

MOTION: To approve the minutes of the June 21, 2018 Annual General Meeting.

Moved by: C. Sayers

Seconded by: A. Lambert

Carried.

4.0 COMMENTS FROM THE CHAIR OF THE BOARD**5.0 PRESIDENT AND VICE-CHANCELLOR: ANNUAL REPORT**

The President presented the 2018-19 annual report. A slide show was submitted for members highlighting some of the institutions achievements over the past year. The four strategic priorities were discussed.

6.0 ITEMS FOR DECISION**6.1 Appointment of Auditors**

MOTION: *That the firm of BDO Dunwoody be re-appointed for a three-year term as the auditors for Algoma University beginning May 1, 2019.*

Moved by: S. Schell

Seconded by: R. Linklater

Carried.

DRAFT MINUTES

6.2 Election of Officers of the Board

MOVED: *To approve the appointment of Dr. David Nanang as Chair of the Algoma University Board of Governors from July 1, 2019 - June 30, 2020.*

Moved by: A.M. Jones **Seconded by:** A. Lambert **Carried.**

MOVED: *To approve the appointment of Ms. Shelley Schell as Vice-Chair of the Algoma University Board of Governors from July 1, 2019 - June 30, 2020.*

Moved by: R. Linklater **Seconded by:** A. Lambert **Carried.**

MOVED: *To approve the appointment of Mr. Mark Nogalo as Past Chair of the Algoma University Board of Governors from July 1, 2019 - June 30, 2020.*

Moved by: J. Belisle **Seconded by:** A. M. Jones **Carried.**

MOVED: *To approve the appointment of Mr. Mike Moraca as Chair of the Finance Committee from*

July 1, 2019 - June 30, 2020.

Moved by: S. Schell **Seconded by:** A. Lambert **Carried.**

6.3 Approval of New Board of Governors' members for 2019-20

MOVED: *To approve the appointment of Angela Trudeau as the Shingwauk Anishinaabe Students' Association [SASA] representative on the AU Board of Governors from July 1, 2019 - June 30, 2020.*

Moved by: A.M. Jones **Seconded by:** N. Boyle **Carried.**

MOVED: *To approve the appointment of Savannah Shaver as the Algoma University Students' Association [AUSU] representative on the AU Board of Governors from July 1, 2019 - June 30, 2020*

Moved by: J. Belisle **Seconded by:** A. Lambert **Carried.**

MOVED: *To approve the appointment of Hugh Stevenson as an external member on the AU Board of Governors from July 1, 2019 - June 30, 2022.*

Moved by: A. Lambert **Seconded by:** J. Belisle **Carried.**

MOVED: *To approve the appointment of Shannon Taylor as an external member on the AU Board of Governors from July 1, 2019 - June 30, 2022.*

Moved by: S. Schell **Seconded by:** C. Sayers **Carried.**

MOVED: *To approve the appointment of Elaine Pitcher as an external member on the AU Board of Governors from July 1, 2019 - June 30, 2022.*

Moved by: A. Lambert **Seconded by:** C. Sayers **Carried.**

DRAFT MINUTES

MOVED: *To approve the appointment of Peter Sewell as the Batchewana First Nation representative on the AU Board of Governors from July 1, 2019 - June 30, 2022.*
Moved by: C. Sayers **Seconded by:** J. Belisle **Carried.**

6.4 Recommendation from Nominating and Governance Committee

MOVED: *To recommend to the Board of Governors to perform a comprehensive review of Board Governance including By-laws and structure to ensure compliance with best practice.*
Moved by: S. Schell **Seconded by:** J. Belisle **Carried.**

6.5 Board of Governors Calendar Dates 2019-20

MOVED: *To approve the Board of Governors Calendar dates for 2019-20 as presented.*
Moved by: A. Vezina **Seconded by:** A. Lambert **Carried.**

6.6 Ratification

MOVED: *That the Board of Governors approves the ratification of all deeds, contracts, bylaws, proceedings, appointments, elections and payments enacted by the Governors since the last annual meeting of 21 of June 2018.*
Moved by: R. Linklater **Seconded by:** A. Vezina **Carried.**

7.0 ADJOURNMENT

MOVED: *That the Annual General Meeting of the Algoma University Board of Governors for June 20, 2019 stand adjourned.*
Moved by: A. Lambert **Seconded by:** M. Moraca **Carried.**

JUNE 2020
Annual General Meeting

PRESIDENT'S ANNUAL REPORT

Algoma
UNIVERSITY



PRESIDENT'S MESSAGE

'Reflecting on our progress, setting the stage for the future'

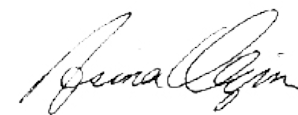
This is an exciting time for Algoma University as we move through this period of transformational change. We are experiencing unprecedented and record growth, we are moving forward with new academic and research programs on all three expanding campuses and in partnership with the communities we serve, we are making significant investments in capital projects and infrastructure. Currently, we welcome a growing Indigenous presence, increased local enrolments and representation from over 50 countries; this brings a beautiful and rich diversity to our community and to our classrooms. The future is bright for Algoma.

The intent of the AGM President's Report is to share with the community the progress Algoma University has made toward achieving the outcomes of the strategic plan as well as clearly articulating the strategic priorities and expected outcomes for the upcoming year. While the current pandemic and its impact have caused us to reconsider some strategies, we are confident that through this crisis will also come tremendous learning and new opportunities - and we are ready. Our investment in long-term planning through the campus master planning exercise embarked on this year, as well as our focus on long-term sustainability planning through formal strategic planning retreats with Board and Senate members have positioned us well for the future.

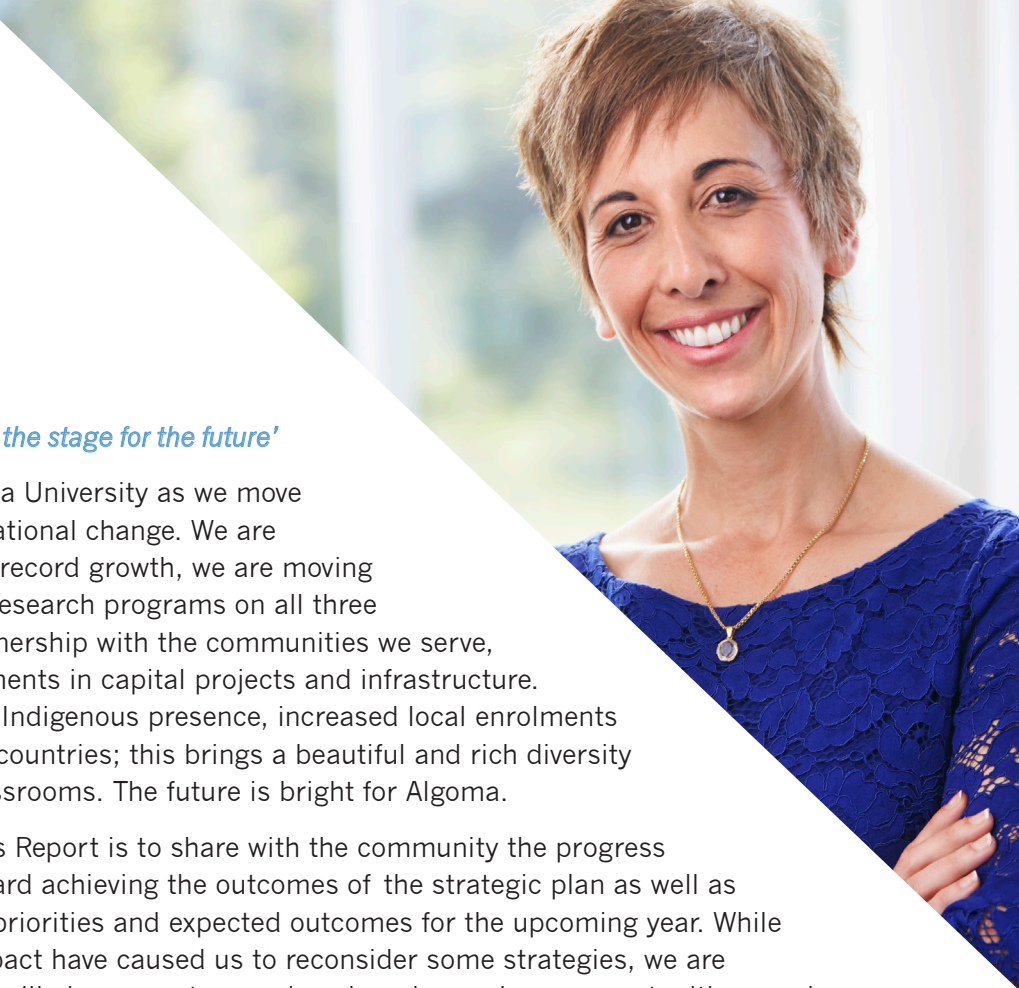
As we continue to transition into the 2020-21 academic year, our efforts will align with the newly refined strategic priorities established during the Board-Senate retreat held this past February. The details of these priorities and associated sub-priorities are outlined within the body of this month's report. Regular updates on key metrics and related progress will be provided throughout the year.

In closing, I want to take a moment to thank all members of the Board of Governors as well as the Senate, AUSU and SASA Executives for their leadership this past year. Together we have successfully managed a number of unexpected challenges, exhibiting resilience and an unrelenting commitment to student success. I look forward to continued progress during the months and years ahead - together, we are making a positive difference in the lives of our students and the communities we serve.

Chi-Miigwech - thank you!



Asima Vezina, President and Vice-Chancellor



2019-20 Strategic Priorities Progress Highlights

SUCCESSFUL transition to
VIRTUAL
STUDENT SUPPORTS

STUDENT EXPERIENCE

A RECORD **5** VARSITY WRESTLERS
Compete at Provincial Championships
Earned bronze medal

200+ RECORD
students participate in
Ski, S'mores and More!


Successful Host of
2020 OUA
NORDIC SKI
Championships

227+ STUDENTS
supported through COVID
Student Emergency Fund

STRATEGIC ENROLMENT MANAGEMENT

1ST TIME IN HISTORY
OVER **2000** STUDENTS

100+ HIGH-QUALITY
courses developed
for remote delivery

223% 
BRAMPTON
ENROLMENT GROWTH

69% OVERALL 
ENROLMENT GROWTH

20 NEW College Pathway
AGREEMENTS

21,000+ visitors 
SINCE THE RECLAIMING
OPENING IN SHINGWAUK
AUG 2018 HALL EXHIBIT


SUPPORT FOR SPECIAL MISSION

GRAND OPENING OF THE
Shingwauk Anishinaabe
Students' Lounge

300+ delegates
60+ organizations
22 Presidents

 5th Annual
Building Reconciliation
Forum

3500+ PARTICIPANTS
15th Annual *Gathering at the Rapids Pow Wow*

22% 
STUDY ABROAD
PLACEMENTS

**ENHANCED EXPERIENTIAL
LEARNING OPPORTUNITIES**

1st GRADS Career Link
Certificate

14 "AT HOME"
Summer Placements

5 NEW FOR-CREDIT
internship courses

OPERATIONAL EXCELLENCE

 NUMEROUS
PRESTIGIOUS
AWARDS

CHAMBER OF COMMERCE
SSM INNOVATION CENTRE
CITY OF SSM
and many more

\$7.9M  City of
Brampton

INVESTMENT IN CAMPUS EXPANSION

NEW &
EXPANDED PARTNERSHIPS
SSMPoliceServices
RBC
Contact North
PowerEd by Athabasca
ApplyBoard

2020-2021 STRATEGIC PRIORITIES OVERVIEW

The following pages outline the revised Strategic Priorities that emerged from the Board/Senate Retreat in February 2020. At this retreat, an exercise was conducted to review the previous priorities and sub-priorities. Areas of continued focus for each of the three groups (Board of Governors, Senate and administration) were identified and the top priorities emerged. After the retreat, the common themes were identified between the three groups, then the existing five Strategic Priorities were revised to include these. The result was a new set of five Strategic Priorities for 2020-2021 with associated sub-priorities.

Strategic Priorities for Fiscal 2020-2021

1. Continue Focus on Institutional Sustainability Through an Enrolment Growth Strategy: Recruitment, Retention, Vibrant Programming.
2. Target Activities and Investments that Enhance Student Experience, Academic and Operational Excellence.
3. Through Partnerships, Advance the University’s Leadership and Commitments to Truth and Reconciliation, and our Special Mission to Cultivate Cross-Cultural Learning.
4. Cultivate a Culture of Research and Innovation that Enhances the University’s Economic and Community Engagement and its Impact.
5. Institutional Excellence: Facilitate the Ongoing Improvement of the University by Focusing on Problem Solving, Teamwork, and Leadership.





STRATEGIC PRIORITY #1:

Continue Focus on Institutional Sustainability
Through an Enrolment Growth Strategy:
Recruitment, Retention, Vibrant Programming.

1. Enrolment Growth: Recruitment

- SEM Risk mitigation with attention to:
 - International diversity
 - Domestic recruitment in Brampton
 - Expanding & implementing e-Learning options and platform
 - Establishing strategic college pathway strategy that drives enrolment growth in select programs
 - Developing an Anishinaabe enrolment strategy to support long-term enrolment growth

2. Enrolment Growth: Retention

- Data-driven decision-making based on Retention Strategy
- Confirm and implement the retention aspect of the Student Success Strategy for targeted student groups:
 - International
 - Domestic
 - e-Learning
 - College
 - Anishinaabe

3. Enrolment Growth: Vibrant Programming

- Identify and invest in specific academic program areas/initiatives
- Development of programs and content for e-Learning (three degrees and select certificates fully online by 2024)
- Indigenization: Program development including SKG
- Internationalization: Implement Internationalization Plan Year 1

STRATEGIC PRIORITY #2:

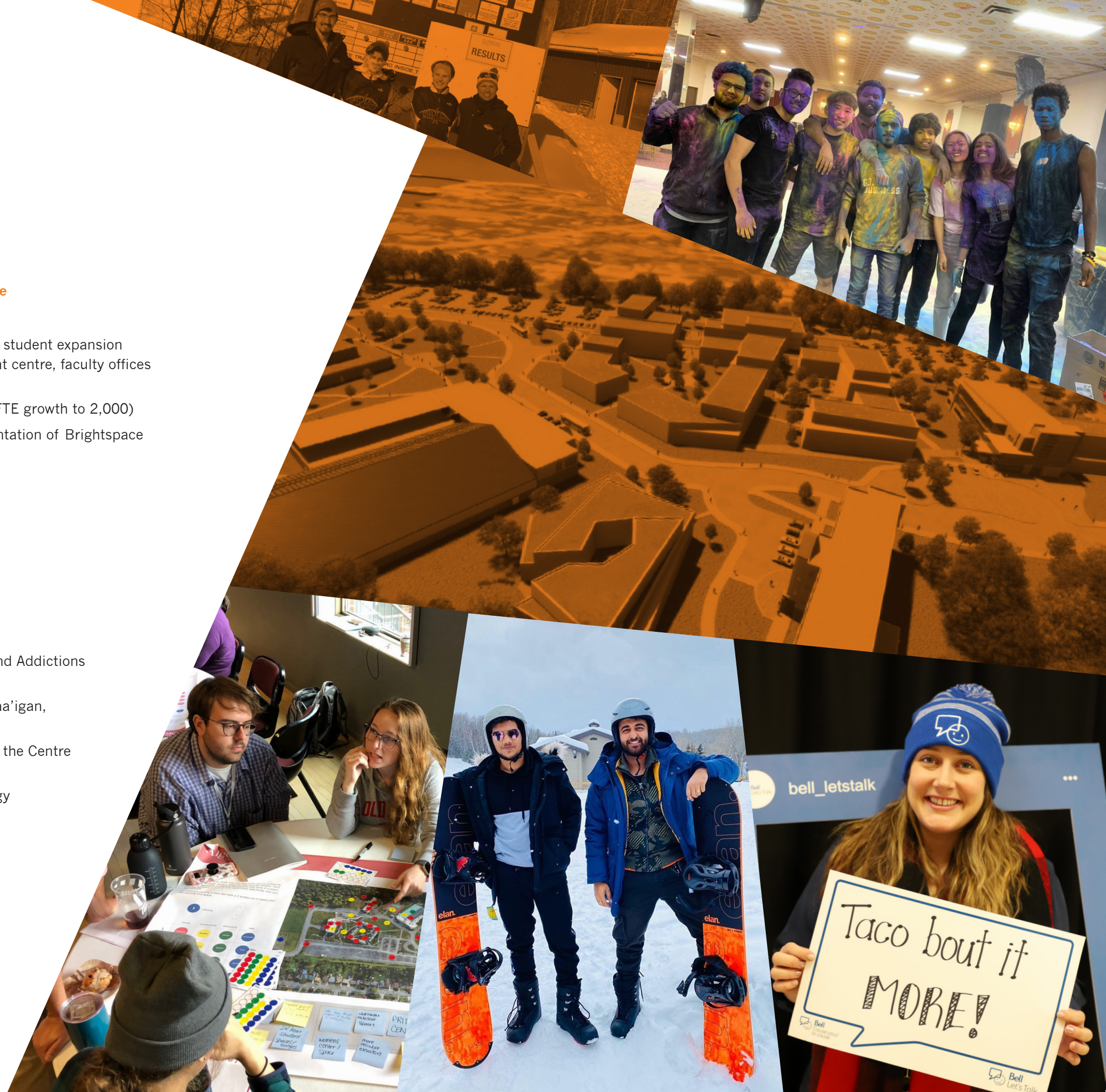
Target Activities and Investments that Enhance Student Experience, Academic and Operational Excellence.

1. Targeted Activities and Investments that Enhance Student Experience and Operational Excellence

- Brampton: Expand campus footprint to enable planned academic and student expansion (FTE growth to 1,000) - Classroom expansion, welcome centre, student centre, faculty offices & Centre for Social, Cultural, and Economic Innovation
- Sault Ste. Marie: Begin implementation of the Campus Master Plan (FTE growth to 2,000)
- Continue execution of the PowerEd by Athabasca project for implementation of Brightspace by D2L e-Learning platform
- Enhance services to students through the Student Success Strategy
 - Student Success Central
 - Student Health and Wellness Supports
- Execute Experiential Learning Strategy

2. Targeted Activities and Investments that Enhance Academic and Research Excellence

- Establish the academic programming for the Ontario Mental Health and Addictions Research and Training Institute
- Establish the academic programming elements for the Mukqua Waakaa'igan, formerly known as the National Centre (SRSC)
- Brampton: Establish the academic programming elements to support the Centre for Social, Cultural and Economic Innovation
- Advance academic program development for 5-year e-Learning strategy
- Finalize the Library Strategic Plan





STRATEGIC PRIORITY #3:

Through Partnerships, Advance the University's Leadership and Commitments to Truth And Reconciliation, and our Special Mission to Cultivate Cross-Cultural Learning.

- 1. Through Partnerships, Advance the University's Leadership and Commitments to Truth and Reconciliation**
 - Work with partners to develop the concept for the Mukqua Waakaa'igan, formerly known as the National Centre (SRSC)
 - Work with partners to secure supports to establish the Mukqua Waakaa'igan (SRSC)
 - Secure partnerships to develop the concept for the Ontario Mental Health and Addictions Research and Training Institute
 - Secure supports to establish the Ontario Mental Health and Addictions Research and Training Institute
 - Recommit to the Calls to Action and the University's Commitments to Truth and Reconciliation
- 2. Through Partnerships, Advance the University's Special Mission to Cultivate Cross-Cultural Learning**
 - Strengthen relationships and build understanding of the roles each play in achieving the Special Mission (SASA/AUSU, AU, SET, SKG, CSAA, SRSC, JWG, APC, AID, Elders)
 - Deepen collaboration among Anishinaabe Research, Academic, Student Success and Site Significance
 - Indigenization: Strategy for cross-cultural program development with faculty including a focus on collaboration with SKG
- 3. Strengthening the University's Relationship with SET, SKG and CSAA Through Foundational Documents, Partnership Agreements Including the Covenant and the CSAA Agreement**
 - Governance and Presidential Leadership (AU, SET, CSAA and SKG)
 - Academics (AU and SKG)
 - Student Supports (AU and SKG)
 - Shared Services (AU and SKG)

STRATEGIC PRIORITY #4:

Cultivate a Culture of Research and Innovation that Enhances the University's Economic and Community Engagement and its Impact.

1. Capitalize on Scholarship and Research to Enhance Student Learning, Support Faculty Growth, and Contribute to Local Economic Development

- Promote research initiatives and develop partnerships that respond to local community needs, including Anishinaabe communities.
- Enhance grants and research supports
- Determine and develop research elements of the;
 - Ontario Mental Health and Addictions Research and Training Institute
 - Mukqua Waakaa'igan, formerly known as the National Centre (SRSC)
 - Centre for Social, Cultural & Economic Innovation
- Leverage membership in University of the Arctic consortium

2. Algoma University Cultivates a Culture of Research and Innovation Among Students and Faculty to Promote Career Readiness

- Promote and support undergraduate research
- Enhance supports for faculty research and dissemination
- Continue to develop and execute the Experiential Learning Strategy





STRATEGIC PRIORITY #5:

Institutional Excellence: Facilitate the Ongoing Improvement of the University by Focusing on Problem Solving, Teamwork, and Leadership.

1. Organizational alignment

- Align annual planning to achieve the strategic priorities (budget, human resources, capital, risk management, academic and research plans) across the University
 - Development of a corporate risk management framework
 - AU senior administration restructure
 - Development of a capital five year maintenance plan

2. Talent Management

- Succession planning and performance management system
- Department cross-training and internal professional development
- Continue to invest in leadership competencies

3. Modernization of Systems and Processes

- Develop five year technology / infrastructure plan
- Comprehensive review of all University policies
- Assist faculty programs to promote innovation and enhance the annual budget model by incorporating Responsibility Centred Management
- Promote greater efficiency in processes aligned to enrolment growth
- Change how we work by the introduction of LEAN methodology



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ALGOMA UNIVERSITY

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W. algomau.ca

Brampton Campus

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Timmins Campus

4715 Highway 101 East,
South Porcupine, ON P0N 1H0
1.705.235.3211, ext. 2175
E. timmins@algomau.ca
W. algomau.ca/timmins

Algoma
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YAHAYA ALPHONSE

EXPERIENCE

2015, JUNE (2 WEEKS)

VOLUNTEER, FEDERAL AIRPORT CLINIC, NIGERIA.

Worked with doctors, nurses, and offices clerk. Learned about diagnosing illnesses. Got experience in laboratory blood collection techniques, blood group testing, the importance of pulse rate, the examination of body fluids and waste for abnormalities, and file management.

JUNE 2016 - AUGUST 2017

CONTRACT WORKER, CANADIAN PROPERTY STARS

Had to make door to door sales for lawn aeration. Achieved top 3 sales on diverse occasions. Learned negotiations and persuaded a customer to purchase a star plan contract, a sale of \$300.

JUNE 2018- NOVEMBER 2018

SALES ASSOCIATE, KOGNITIVE MARKETING

Made Sales for the Canadian tire MasterCard in the store, employed by Kognitive Marketing. Approached customers, built a rapport, and finalized the sale. I placed top 3 in Northern Ontario within a month of starting, record breaking. Improved my persuasion skills.

MAY 2018 - FEBRUARY 2019

RESEARCH VOLUNTEER, SOIL ECOLOGY LAB, ALGOMA UNIVERSITY.

I helped with researching soil mycorrhiza fungi and their association. Became a member of the Journal club where I got research experiences and opportunities of presenting. I learned how to use various laboratory equipment e.g. PCR and microscopes.

AUGUST 2017 – APRIL 2019

RESIDENCE ADVISOR, ALGOMA UNIVERSITY

Duties entailed: overseeing residence students, handling conflicts between students, events organizing, imposing residence rules and give out fines when needed, and addressing complaints of students.

MAY 2019 – APRIL 2020

DIVERSITY REPRESENTATIVE, ALGOMA UNIVERSITY STUDENT UNION.

I ensured the acknowledgment and representation of students from diverse cultures. I Worked on blueprint to address job availability for students. Created the international students outreach committee. Helped to raise Increased awareness of issues international students face while also providing solutions.

2015, JUNE (2 WEEKS)

INTERNSHIP, PLANT ECOLOGY LAB, ALGOMA UNIVERSITY.

I assisted with a project on forage crops and their evolution. The aim was to recognize significant differences that may have occurred in forage species over time by comparing the selected traits to those found in control. I assisted in data compilation of over 300 plant species, identification, and accuracy checks.

JULY 2019(1 WEEK)

YOUNG DIPLOMAT, GLOBAL DIPLOMATIC FORUM

I was one of the 3 young diplomats selected from Canada for the Young Diplomatic Conference held in the United Kingdom, comprising of 100 individuals from over 80 countries. I learned about diplomacy from ambassadors, professors, government officials, and diplomats. I lead my group in a presentation titled “Regional integration in Africa.” I was very engaged at the forum, asking thought-provoking questions, and was awarded a certificate by Matthew Pennycook, Shadow Minister for BREXIT.

EDUCATION

2009-2015

HIGH SCHOOL, CALEB INTERNATIONAL COLLEGE

Chess club member.

2015-2016

COLLEGE, SOUTHERN ONTARIO COLLEGE

Ontario scholar graduate.

2016-2020

BACHELOR’S IN SCIENCE, BIOLOGY, ALGOMA UNIVERSITY

Recipient of the Presidential scholarship.

Recipient of men’s soccer coaches award.

2019-2021

BACHELOR’S IN ARTS, POLITICAL SCIENCE(HONS), ALGOMA UNIVERSITY

Member of the Law and Political Science Society.

SKILLS

- Time management.
- Leadership.
- Diplomacy.
- Statistics and data.
- Model United Nations.
- Attention to details.
- Campaigning.
- Writing.
- Political research.

CERTIFICATES

- Public Sector Debt Statistics (PSDS) – **International Monetary Fund (IMF).**
- Financial Development and Inclusion (FDFI) – **International Monetary Fund (IMF).**
- Algoma Student Leadership (2018, 2019, & 2020) – **Algoma University.**
- Excellent Leadership – **Daystar Christian Center.**
- Mental Health Basic – **Canadian Mental Health Association.**

AFFILIATIONS

- Young Professionals in Foreign Policy.
- African Caribbean and Canadian Association of Norther Ontario (ACCANO).
- Blogger on Young Diplomats.
- Global Diplomats (London, U.K).

Algoma University Board Member Candidate Skills Matrix

This form is meant to capture a listing of skills and experience for each candidate wishing to serve on the Board of Governors of Algoma University. It will be used to assess the candidate's suitability for membership.

What is your name (Last Name, First Name) *

Alphonse Yahaya

Please list any designations that you hold. Be sure to list the full names of the designations.

AUSU President

Please rate your experience in the following general areas. *

	Little Experience	Some Experience	Significant Experience
Private Sector - Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private Sector - SME (Small / Medium)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Business / Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Strategic Planning	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Financial / Accounting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Governance / Accountability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sales	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Marketing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fund Raising	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Real Estate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Human Resources	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Senior Management	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Labour	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Youth Perspective	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Please rate your experience in the following industry-specific areas. *

	Little Experience	Some Experience	Significant Experience
Government (Federal/Provincial/Municipal)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Health Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information Technology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scientific/Research/Engineering/Forestry	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Professional Services Organizations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Financial Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statistics/Logistics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Consumer Relations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manufacturing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Algoma U Alumni	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aboriginal Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This form was created inside of Algoma University.

Google Forms

Sonja Kosuta

EDUCATION

- 2003** PhD Life and Health Sciences and Biotechnology, Toulouse University, Toulouse, France
1998 MSc Natural Resource Sciences, McGill University, Montreal, QC
1994 BSc Chemistry, McMaster University, Hamilton, ON

RELEVANT PROFESSIONAL EXPERIENCE

Director, Forest Ecology Division, Great Lakes Forestry Centre, 02/2019-present, Canadian Forest Service, Natural Resources Canada

- Managed 17 direct reports, 60 indeterminate staff and \$1.2M annual research budget
- Provided strategic direction on IT and capital investments, resource planning and workplace safety
- Provided strategic direction on science investments related to forestry sector, including climate change adaptation, wildland fire monitoring and management, water quality, forest productivity
- Represented the department in negotiations and collaborations with universities, industry, federal/provincial/Indigenous/international government partners regarding research investments
- Led international collaborations with United States Forest Service to develop joint research proposals and to deliver joint conferences and workshops
- Led departmental and sectoral policy initiatives related to Scientific Integrity, S&T Publications, Open Science
- Sector representative: Federal Geospatial Platform Board of Directors, NRCan Open Science Committee

Manager, Governance and Policy, 07/2018-01/2019, Office of the Chief Scientist, Natural Resources Canada

- Managed 1 direct report and 5 staff in matrix environment: assigned work, evaluated performance, ensured quality and timeliness of team deliverables
- Provided strategic advice to senior management
- Led the design and delivery of national horizontal science-policy integration initiatives, including NRCan Innovation Fund, NRCan Science Forum, a panel discussion at the Canadian Science Policy Conference entitled "Bridging Indigenous Knowledge and Research in the Natural Sciences"
- Led the revision of internal policy documents, including NRCan Science and Technology Publications Policy and Guidelines, RES Promotion Update Action Plan

Lead Auditor/Senior Advisor, 05/2014 - 07/2018, Canadian Intellectual Property Office, Innovation, Science and Economic Development

- Led the design and implementation of the ISO 9001 Internal Audit Program for Patent Branch (business processes impacting 650 employees, 35 000 patent applications per year)

- Managed 25 staff in matrix environment: assigned work, evaluated performance, ensured quality and timeliness of deliverables, reported on progress to senior management, prepared budget forecasts and reports
- Developed, implemented and managed benefits realization, change management and public consultation activities for projects related to legislative implementation and IT modernization
- Interpreted and implemented policies and regulations, including Treasury Board guidelines, program planning and reporting guidelines, and project management and reporting directives
- Provided strategic advice to DG, CEO and Minister's Office, including strategy and planning documents, benefits profiles, status reports, briefing notes, briefing decks, communications materials, Quality Management System reports and reviews

Patent Examiner – Biotechnology, 03/2009-04/2014, Canadian Intellectual Property Office Innovation, Science and Economic Development

- Applied and interpreted IP legislation, regulation, policy and jurisprudence
- Wrote position papers (Office Actions) and briefings for senior management (Final Action), ensured quality control of Office Actions and examination reports
- Proposed recommendations for revision of CIPO policy documents (e.g. MOPOP Chapters, Employee Engagement Action Plan, etc.)

Research Scientist – Genomics of Molecular Plant Microbe Interactions, 09/1999-03/2009, Agriculture & Agri-Food Canada, John Innes Centre, University Paul Sabatier, McGill University

- Carried out independent and collaborative research in the field of arbuscular mycorrhizal symbiosis, molecular genetics, intracellular calcium signalling and plant biotechnology
- Supervised, mentored, managed and trained college and university students and laboratory staff
- Published peer-reviewed journal articles, grant proposals, conference presentations and reports
- Reviewed manuscripts for The Plant Journal, Plant Physiology, Canadian Journal of Botany
- Taught undergraduate and graduate lectures, as well as occasional undergraduate laboratory classes

SELECTED AWARDS & ACHIEVEMENTS

2006-2009 NSERC Visiting Scientist Fellowship

2003 IS-MPMI/UNESCO Young Scientist Award

2003 NSERC Post-Doctoral Fellowship

2002 Young Researcher Award, Association Interprofessionnelle du Développement des semences du Sud-Ouest, France

1999-2002 Fonds de recherche du Québec - Nature et technologies Doctoral Research Scholarship

1998 Prix Roger Baril, Association Québécoise des Spécialistes en Science du Sol

1996-1998 NSERC Postgraduate Scholarship

SELECTED VOLUNTEER and COMMUNITY ACTIVITIES

Rotary Science Fair Judge, Sault Ste Marie, ON, 2019-present

Senior Judge, Ottawa Regional Science Fair, Ottawa, ON, 2010-2018

President, Lakeview Terrace Residents' Association, Gatineau, QC, 2011-2014

President/Vice-President, Parent Council, Ecole Ste Jeanne d'Arc, London, ON, 2007-2009

Radio Producer, CFMU Radio, McMaster University, Hamilton, ON, 1990-1994

INTERESTS

Cross country skiing, classical guitar, dance, cooking, hiking

PUBLICATIONS

Groth M, **Kosuta S**, et al., Two *Lotus japonicus* symbiosis mutants impaired at distinct steps of arbuscule development. *Plant Journal* 75(1):117-29, 2013

Kosuta S, Held M, et al., *Lotus japonicus* symRK-14 uncouples the cortical and epidermal symbiotic program. *Plant Journal* 67:929-940, 2011

Kosuta S, Hazeldine S, et al., Differential and chaotic calcium signatures in the symbiosis signaling pathway of legumes. *PNAS* 105:9823-9828, 2008

Frugier F, **Kosuta S**, et al. Cytokinin: Secret agent of symbiosis. *Trends in Plant Science* 13:115-120, 2007

Takeda N, Kistner C, **Kosuta S**, et al., Proteases in plant root symbiosis. *Phytochemistry*. 68:111-21, 2007

Kosuta S, Winzer T et al., Arbuscular Mycorrhiza in *Lotus japonicus*. In: *The Lotus japonicus Handbook*. (ed. A. J. Marquez), pp. 87-95. Dordrecht: Springer, 2004

Becard B, **Kosuta S** et al., Partner communication in the arbuscular mycorrhizal interaction. *Canadian Journal of Botany* 82:1186-1196, 2004

Kosuta S, Chabaud M, et al., A diffusible factor from arbuscular mycorrhizal fungi induces symbiosis-specific ENOD11 expression in roots of *Medicago truncatula*. *Plant Physiology* 131:952-962, 2003

Kosuta S, Dalpé Y, et al., Copper release from chemical root-control baskets in hardwood tree production. *Journal of Environmental Quality* 31:806-812, 2002

Kosuta S and Hamel C, Fate and mobility of copper from chemical root control barriers in soil and leachate. *Environmental Pollution* 110:165-170, 2000

Kosuta S, Effect of G. intraradices inoculation on the uptake of phosphorous by *Typha* and *Phragmites* from a simulated wastewater, Project Report, BellyJo Inc./Cronitech Environment Inc., July 1999

Kosuta S and Parniske M, Three *Lotus japonicus* mutants defective for arbuscule formation. Proceedings of the XIIth International congress on Molecular Plant-Microbe Interactions, Cancun, Mexico, 10-14 Dec, 2005

Kosuta S, Chabaud M et al., Diffusible factors from arbuscular mycorrhizal fungi alter gene expression in *Medicago truncatula*. Proceedings of the XIth International congress on Molecular Plant-Microbe

Interactions, St. Petersburg, Russia, 18-26 July, 2003

References available upon request.

Algoma University Board Member Candidate Skills Matrix

This form is meant to capture a listing of skills and experience for each candidate wishing to serve on the Board of Governors of Algoma University. It will be used to assess the candidate's suitability for membership.

What is your name (Last Name, First Name) *

Kosuta, Sonja

Please list any designations that you hold. Be sure to list the full names of the designations.

PhD Life Sciences, MSc Environmental Science, BSc Chemistry, ISO 9001:2015 Lead Auditor

Please rate your experience in the following general areas. *

	Little Experience	Some Experience	Significant Experience
Private Sector - Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Private Sector - SME (Small / Medium)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Business / Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strategic Planning	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Financial / Accounting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Governance / Accountability	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sales	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fund Raising	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Real Estate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Senior Management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Labour	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Youth Perspective	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Please rate your experience in the following industry-specific areas. *

	Little Experience	Some Experience	Significant Experience
Government (Federal/Provincial/Municipal)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Education	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Health Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Information Technology	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Scientific/Research/Engineering/Forestry	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Professional Services Organizations	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Financial Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statistics/Logistics	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Consumer Relations	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manufacturing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Algoma U Alumni	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aboriginal Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This form was created inside of Algoma University.

Google Forms

BOARD OF GOVERNORS REPORT



TOPIC	APC Terms of Reference Amendments AGM Agenda Meeting Date: June 18, 2020 Agenda Action: Approval
PREPARED BY	Paul Quesnele, Secretary to the Board
PURPOSE OF REPORT	To approve the recommended amendments to Appendix D: The Anishinaabe Peoples' Council Terms of Reference within the Board of Governors By-Laws. These amendments were initiated by the APC, then recommended by the Nominating and Governance Committee.
RELATED DOCUMENTS	<ol style="list-style-type: none"> 1. Appendix D: The APC Terms of Reference (proposed, no markup) 2. Appendix D: The APC Terms of Reference (proposed, show markup) 3. Appendix D: The APC Terms of Reference (current)
BACKGROUND	The APC initiated a Terms of Reference Subcommittee to propose revisions. A motion was passed to bring these changes to the Board for approval at the APC meeting on May 6, 2020.
CURRENT STATUS	Summary of Changes: <ul style="list-style-type: none"> • Document reformatted completely for fonts, margins, headers. • Spelling/grammar issues corrected throughout • Substitute "Council" with "APC" throughout • Add "(First Nations, Métis, Inuit)" after the word "Anishinaabe" throughout • Major changes throughout as per the Terms of Reference Subcommittee of the APC • NOTE: The membership will remain the same as APC prefers to do a full review over the next Board year.
FUTURE STATUS	Maintain a working document for potential future changes for review by the Nominating and Governance Committee at the scheduled meeting in April each year.
ACTION	MOTION: <i>To approve the recommended revisions to Appendix D: The Anishinaabe Peoples' Council Terms of Reference within the By-Laws as presented.</i>

APPENDIX D: THE ANISHINAABE PEOPLES' COUNCIL

TERMS OF REFERENCE

The Anishinaabe Peoples' Council (APC) has a collective responsibility to represent the needs, interests and aspirations of the Anishinaabe (First Nations, Métis, Inuit) people and Anishinaabe students at all times. The mandate and responsibilities of the APC consist of the following objectives.

1) Objectives:

- (i) The APC will function as a Board Committee on Anishinaabe (First Nations, Métis, Inuit) policy, on academic and support services, and therefore the council will report to the Board on such matters.
- (ii) The APC will consult and liaise with Anishinaabe (First Nations, Métis, Inuit) communities on their educational needs, aspirations and proposed Anishinaabe (First Nations, Métis, Inuit) initiatives to assist the University as needed.
- (iii) The APC shall provide advice on and participate in mechanisms related to the development of Algoma University's Anishinaabe (First Nations, Métis, Inuit) academic, research and support services, long range and annual action plans.
- (iv) The APC shall participate in mechanisms related to the hiring of Anishinaabe (First Nations, Métis, Inuit) personnel in Anishinaabe (First Nations, Métis, Inuit) non- academic positions.
- (v) The APC shall participate in the development and recommendation of policies for the management of Anishinaabe (First Nations, Métis, Inuit) student support services.
- (vi) The APC in co-operation with Anishinaabe (First Nations, Métis, Inuit) faculty, staff and students will act as a resource and advisory body for the planning and conducting of cross-cultural learning experiences for faculty, students, support staff, management officers, and governing bodies of the University.
- (vii) The APC shall participate on committees of the University as appropriate.
- (viii) The APC has the responsibility to bring awareness and to initiate potential funding proposals to support Anishinaabe (First Nations, Métis, Inuit) academic, research, cultural and social programming and services needs. Regular updates on such will be provided through the APC meeting structures.

2) Membership:

The Anishinaabe Peoples' Council consists of representatives, duly appointed through a resolution, from First Nations, the Métis community, Anishinaabe organizations and the Anishinaabe student body as listed below. AU representatives, and representatives of the Shingwauk Education Trust, are non-voting ex-officio members. Members of the Anishinaabe Peoples' Council will be comprised of the following:

Batchewana First Nation (Association of Iroquois and Allied Indians)
Garden River First Nation (Union of Ontario Indians)
North Shore Tribal Council
Indian Friendship Centre
Métis Nation of Ontario
Neech-Ke-When Homes
SASA Student Representative
Children of Shingwauk Alumni
AU Anishinaabe Alumni
Historic Sault Ste. Marie Metis Council

The ex-officio representatives (non-voting) consist of:

President of Algoma University
Vice President Academic and Research
Chair of the Board of Governors or designate
Speaker of Senate or designate
Shingwauk Education Trust

Each representative must receive APC formal approval.

3) Term of Office:

- (i) The term of office for each appointed First Nations, Métis, Inuit communities and organizations representative shall be for a three-years, except for the SASA student representative who will be appointed annually.
- (ii) With the exception of an ex-officio member, a member who expects to be unable to fulfill their responsibilities, including no more than three missed meetings, will notify APC membership. If a member misses three meetings in an Board year, the Co-Chairs will issue a letter to the communities and/or organizations to re-affirm membership commitment. Meetings shall be normally scheduled in September, November, January, March and May.
- (iii) The APC shall declare the First Nations, Métis, Inuit communities' and organizations' seat vacant should a member fail to attend three consecutive regularly scheduled meetings.
- (iv) Each organization with a voting member shall duly appoint a primary and an alternate member to APC; however, only one member shall be entitled to vote at meetings of the APC.
- (v) Ideally, questions will be decided by complete consensus, however, in the absence of consensus, all motions and resolutions shall be decided by a complete majority of those voting members present and voting at the said meetings.

4) Quorum:

Quorum shall consist of 50% voting members in good standing, with a minimum of four. Good standing shall mean that this seat is not vacant.

5) Meetings of the Anishinaabe Peoples' Council:

- (i) The APC shall meet five times a Board year (September, November, January, March and

May). Should a regularly scheduled meeting be cancelled due to lack of quorum an alternative date within two week's time will be selected.

- (ii) The business of a meeting shall be confined to the agenda and no new matter, other than a point of order or privilege shall be dealt with unless the introduction of such new matter shall be approved by a two thirds vote of voting members present. All matters of inclusion to the agenda of APC meetings must be in the hand of the Secretary at least seven working days prior to the day of the meeting at which time they are to be represented. Only matters placed in the hands of the Secretary shall be included in the agenda pre-circulated to members.
- (iii) Special meetings of APC shall be held at the call of the Chair or in the event of the Chair's absence or inability to act, at the call of the Vice-Chair and may also be called on the written request of not fewer than four members of APC.

6) Chair and Vice-Chair:

- (i) A Chair and vice-Chair shall be selected from the First Nations, Métis, Inuit representatives of APC on an annual basis – at the first meeting held in the Board year. The Chair or Vice-Chair is responsible for creating agendas, residing over APC meetings and may have other duties as assigned by APC.
- (ii) The responsibilities of the APC members include participating in the committee and/or sub-committees, consulting and reporting to respective First Nations, Métis, Inuit communities and/or organizations, and students.
- (iii) The Terms of Reference of the Anishinaabe Peoples' Council can be amended from time to time at a duly convened meeting of the APC, with adequate notice for such a meeting and information on proposed amendments. Further, such amendments will be forwarded to the Board of Governors for approval.
- (iv) The APC shall see that minutes and records are regularly and properly kept.
- (v) The meetings of the APC will include the traditional Anishinaabe practice of an opening prayer.

Revised: May 2020

APPENDIX D: THE ANISHINAABE PEOPLES' COUNCIL

TERMS OF REFERENCE

The Anishinaabe Peoples' Council (APC) has a collective responsibility to represent the needs, interests and aspirations of the Anishinaabe (First Nations, Métis, Inuit) people and Anishinaabe students at all times. The mandate and responsibilities of the APC consist of the following objectives.

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1) Objectives:

(i) The APC will function as a Board Committee on Anishinaabe (First Nations, Métis, Inuit) policy, on academic and support services, and therefore the council will report to the Board on such matters.

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(ii) The APC will consult and liaise with Anishinaabe (First Nations, Métis, Inuit) communities on their educational needs, aspirations and proposed Anishinaabe (First Nations, Métis, Inuit) initiatives to assist the University as needed.

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(iii) The APC shall provide advice on and participate in mechanisms related to the development of Algoma University's Anishinaabe (First Nations, Métis, Inuit) academic, research and support services, long range and annual action plans.

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(iv) The APC shall participate in mechanisms related to the hiring of Anishinaabe (First Nations, Métis, Inuit) personnel in Anishinaabe (First Nations, Métis, Inuit) non-academic positions.

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(v) The APC shall participate in the development and recommendation of policies for the management of Anishinaabe (First Nations, Métis, Inuit) student support services.

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(vi) The APC in co-operation with Anishinaabe (First Nations, Métis, Inuit) faculty, staff and students will act as a resource and advisory body for the planning and conducting of cross-cultural learning experiences for faculty, students, support staff, management officers, and governing bodies of the University.

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(vii) The APC shall participate on committees of the University as appropriate.

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(viii) The APC has the responsibility to bring awareness and to initiate potential funding proposals to support Anishinaabe (First Nations, Métis, Inuit) academic, research, cultural and social programming and services needs. Regular updates on such will be provided through the APC meeting structures.

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2) Membership:

The Anishinaabe Peoples' Council consists of representatives, duly appointed through a resolution, from First Nations, the Métis community, Anishinaabe organizations and the Anishinaabe student body as listed below. AU representatives, and representatives of the Shingwauk Education Trust, are non-voting ex-officio members. Members of the Anishinaabe Peoples' Council will be comprised of the following:

Batchewana First Nation (Association of Iroquois and Allied Indians)
 Garden River First Nation (Union of Ontario Indians)
 North Shore Tribal Council
 Indian Friendship Centre
 Métis Nation of Ontario
 Neech-Ke-When Homes
 SASA Student Representative
 Children of Shingwauk Alumni
 AU Anishinaabe Alumni
 Historic Sault Ste. Marie Metis Council

The ex-officio representatives (non-voting) consist of:

President of Algoma University
 Vice President Academic and Research
 Chair of the Board of Governors or designate
 Speaker of Senate or designate
 Shingwauk Education Trust

Each representative must receive APC formal approval.

3) Term of Office:

- (i) The term of office for each appointed ~~First Nations, Métis, Inuit communities and organizations~~ representative shall be for a three-years, except for the ~~SASA student~~ representative who will be appointed annually.
- (ii) With the exception of an ex-officio member, a member who expects ~~to be unable to~~ fulfill their responsibilities, ~~including no more than three missed meetings,~~ will notify APC membership. ~~If a member misses three meetings in an Board year, the Co-Chairs will issue a letter to the communities and/or organizations to re-affirm membership commitment. Meetings shall be normally scheduled in September, November, January, March and May.~~
- (iii) The ~~APC~~ shall declare the ~~First Nations, Métis, Inuit communities' and organizations'~~ seat vacant should ~~a~~ member fail to attend three consecutive regularly scheduled meetings.
- (iv) ~~Each organization with a voting member shall duly appoint a primary and an alternate member to APC; however, only one member shall be entitled to vote at meetings of the APC.~~
- (v) ~~I~~ Ideally, questions will be decided by complete consensus, however, in the absence of consensus, all motions and resolutions shall be decided by ~~a~~ complete majority of those voting members present and voting at the said meetings.

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4) Quorum:

Quorum shall consist of 50% voting members in good standing, with a minimum of four. Good standing shall mean that this seat is not vacant.

5) Meetings of the Anishinaabe Peoples' Council:

- (i) ~~The APC~~ shall meet ~~five~~ times a Board year, ~~(September, November, January, March and~~

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May. Should a regularly scheduled meeting be cancelled due to lack of quorum an alternative date within two week's time will be selected.

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- (ii) The business of a meeting shall be confined to the agenda and no new matter, other than a point of order or privilege shall be dealt with unless the introduction of such new matter shall be approved by a two thirds vote of voting members present. All matters of inclusion to the agenda of APC meetings must be in the hand of the Secretary at least seven working days prior to the day of the meeting at which time they are to be represented. Only matters placed in the hands of the Secretary shall be included in the agenda pre-circulated to members.

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- (iii) Special meetings of APC shall be held at the call of the Chair or in the event of the Chair's absence or inability to act, at the call of the Vice-Chair and may also be called on the written request of not fewer than four members of APC.

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6) Chair and Vice-Chair:

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- (i) A Chair and vice-Chair shall be selected from the First Nations, Métis, Inuit representatives of APC on an annual basis – at the first meeting held in the Board year. The Chair or Vice-Chair is responsible for creating agendas, residing over APC meetings and may have other duties as assigned by APC.

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- (ii) The responsibilities of the APC members include participating in the committee and/or sub-committees, consulting and reporting to respective First Nations, Métis, Inuit communities and/or organizations, and students.

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- (iii) The Terms of Reference of the Anishinaabe Peoples' Council can be amended from time to time at a duly convened meeting of the APC, with adequate notice for such a meeting and information on proposed amendments. Further, such amendments will be forwarded to the Board of Governors for approval.

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- (iv) The APC shall see that minutes and records are regularly and properly kept.

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- (v) The meetings of the APC will include the traditional Anishinaabe practice of an opening prayer.

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Revised: May 2020

Deleted: February 2013

Appendix D

TERMS OF REFERENCE THE ANISHINAABE PEOPLES COUNCIL COMMITTEE OF THE BOARD OF GOVERNORS ALGOMA UNIVERSITY

The Anishinaabe Peoples' Council has a collective responsibility to represent the needs, interests and aspirations of the Anishinaabe people and Anishinaabe students at all times. The mandate and responsibilities of the Council consist of the following objectives.

1. Objectives:

- (I) The Council will function as a Board Committee on Anishinaabe policy, on academic and support services, and therefore the council will report to the Board on such matters.
- (ii) The Council will consult and liaise with Anishinaabe communities and Anishinaabe students on their educational needs, aspirations and proposed Anishinaabe initiatives.
- (iii) The Anishinaabe Peoples' Council shall provide advice on and participate in mechanisms related to the development of Algoma University's Anishinaabe academic, research and support services, long range and annual action plans.
- (iv) The Anishinaabe Peoples' Council shall participate in mechanisms related to the hiring of Anishinaabe personnel in Anishinaabe non-academic positions.
- (v) The Anishinaabe Peoples' Council shall participate in the development and recommendation of policies for the management of Anishinaabe student support services.
- (vi) The Anishinaabe Peoples' Council in co-operation with Anishinaabe personnel has the responsibility to participate in the planning and the conducting of cross-cultural learning experiences for faculty, students, support staff, management officers, and governing bodies of the University.
- (vii) The Anishinaabe Peoples' Council shall participate in the

committees of the University as appropriate.

- (viii) The Anishinaabe Peoples' Council has the responsibility to initiate and work with Algoma University on funding proposals to various sources to meet Anishinaabe academic, research and support services needs, as well as receive updates of these Anishinaabe funded initiatives.

(2) Membership:

The Anishinaabe Peoples' Council consists of representatives, duly appointed through a resolution, from First Nations, the Métis community, Anishinaabe organizations and the Anishinaabe student body as listed below. AU representatives, and representatives of the Shingwauk Education Trust, are non-voting ex-officio members. Members of the Anishinaabe Peoples' Council will be comprised of the following:

- Batchewana First Nation (Association of Iroquois and Allied Indians)
- Garden River First Nation (Union of Ontario Indians)
- North Shore Tribal Council
- Indian Friendship Centre
- Métis Nation of Ontario
- Neech-Ke-When Homes
- SASA Student Representative
- Children of Shingwauk Alumni
- AU Anishinaabe Alumni
- Historic Sault Ste. Marie Metis Council

The ex-officio representatives (non-voting) consist of:

- President of Algoma University
- Vice President Academic and Research Chair of the Board of Governors or designate
- Speaker of Senate or designate
- Shingwauk Education Trust

Each representative must receive APC formal approval.

(3) Term of Office:

- (i) The term of office for each appointed community representative and Anishinaabe organization shall be for a three-years, except for the Anishinaabe student representative who will be appointed annually.
- (ii) With the exception of an ex-officio member, a member who expects or finds an inability to fulfill responsibilities as a regular member of APC for no longer than five meetings will

notify APC membership.

- (iii) The Anishinaabe Peoples' Council shall declare the seat of a member vacant should that member fail to attend three consecutive regularly scheduled meetings.
- (iv) Each representative from an Anishinaabe community organization and Anishinaabe student representative shall be entitled to one vote at all meetings. Ideally, questions will be decided by complete consensus, however, in the absence of consensus, all motions and resolutions shall be decided by complete a majority of those voting members present and voting at the said meetings.

(4) Quorum:

Quorum shall consist of 50% voting members in good standing, with a minimum of four. Good standing shall mean that this seat is not vacant.

(5) Meetings of the Anishinaabe Peoples' Council:

- (i) Anishinaabe Peoples' Council shall meet four times a Board year. September to June Should a regularly scheduled meeting be cancelled due to lack of quorum an alternative date within a weeks time will be selected.
- (ii) The business of a meeting shall be confined to the agenda and no new matter, other than a point of order or privilege shall be dealt with unless the introduction of such new matter shall be approved by a two thirds vote of members present and voting. All matters of inclusion to the agenda of APC meetings must be in the hand of the Secretary at least seven working days prior to the day of the meeting at which time they are to be represented. Only matters placed in the hands of the Secretary shall be included in the agenda pre-circulated to members.
- (iii) Special meetings of APC shall be held at the call of the Chair or in the event of the Chair's absence or inability to act, at the call of the Co-Chair and may also be called on the written request of not fewer than four members of APC.

(6) Chair and Co-Chair:

- (i) A Chair and Co-Chair shall be selected from the Anishinaabe

representatives of APC on an annual basis – at first meeting held in the calendar year. The Chair or co-Chair is responsible for creating agendas, residing over APC meetings and may have other duties as assigned by APC.

- (ii) The responsibilities of the Council members include participating in the Committee, consulting and reporting to respective Anishinaabe organizations and Anishinaabe students.
- (iii) The terms of reference of the Anishinaabe Peoples' Council can be amended from time to time at a duly convened meeting of the Council, with adequate notice for such a meeting and information on proposed amendments. Further, such amendments will be forwarded to the Board of Governors for approval.
- (iv) The Council shall see that minutes and records are regularly and properly kept.
- (v) The monthly meetings of the Anishinaabe Peoples' Council will include the traditional Anishinaabe practice of an opening prayer.

February 2013

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29	30					

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27	28	29	30	31		

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---July 2021---						

Legend:

FINANCE COMMITTEE [NW 306 5:30 pm] / BOARD EXECUTIVE [NW 306 7:00 pm]

FINANCE COMMITTEE [NW 306 5:30 pm]

APC MEETINGS [NW 306 12:00 pm]

NOM/GOV [NW 306 5:30 pm]

BOARD OF GOVERNORS [Doc Brown Lounge 5:30 pm]; BBQ/Orientation Aug 20 before meeting; AGM June 24

BOG Retreats - Oct 22 & Jan 15-16

STATUTORY HOLIDAYS/CLOSURE, MARCH BREAK [K-12]

IMPORTANT DATES: Homecoming Sept 24-26; John Rhodes Scholarship Dinner Oct 29; CSAA Gathering July 1-3

Spring Convocations: Timmins May 21, SSM June 12, Brampton June 19