

ITEM	LEAD	A/D/I	MIN	TIME									
<b>1.0 CALL TO ORDER</b> 1.1 Chairs Opening Remarks 1.2 Declarations of Conflicts of Interest 1.3 Consent Agenda 1.3a OPEN Agenda for meeting dated April 30, 2020 1.3b OPEN Minutes - March 26, 2020 [Appendix 1] 1.3c Written Reports from Board Committees and University Bodies [Appendix 2]: <table><tr><td>Committee/ University Body</td><td>Chair</td><td>Report</td></tr><tr><td>Board Executive</td><td>S Schell</td><td>A. Minutes Mar 17/20</td></tr><tr><td>Board Finance</td><td>M Moraca</td><td>B. Minutes Mar 17/20</td></tr></table> <b>MOTION:</b> <i>That all items listed under the date April 30, 2020 ‘Consent Agenda’ be approved as recommended.</i> <b>Moved by:</b> <b>Seconded by:</b>	Committee/ University Body	Chair	Report	Board Executive	S Schell	A. Minutes Mar 17/20	Board Finance	M Moraca	B. Minutes Mar 17/20	Chair	A	5	5:30
Committee/ University Body	Chair	Report											
Board Executive	S Schell	A. Minutes Mar 17/20											
Board Finance	M Moraca	B. Minutes Mar 17/20											
<b>2.0 REPORT FROM THE PRESIDENT</b>  2.1 President’s Report [verbal]	A Vezina	I	5	5:35									
<b>3.0 PRESENTATIONS</b>  3.1 Remote Learning Update Spring/Summer 2020 <ul style="list-style-type: none"><li>- Contact North Partnership</li><li>- PowerED by Athabasca Partnership</li></ul>	D Rogers C Fowler	I	10	5:40									
<b>4.0 BUSINESS ARISING</b>  4.1 Student Emergency Fund [Appendix 3] <ul style="list-style-type: none"><li>• In response to the students’ immediate financial hardships</li></ul>	K Hudson / B Teller / S Horn	I	5	5:50									
<b>5.0 ITEMS FOR DECISION / DISCUSSION - None</b>													
<b>6.0 NEW BUSINESS ITEMS - None</b>													

**LEGEND:** A = Approval      D = Discussion      I = Information

<b>7.0 INFORMATION ITEM</b>	B Krmpotich/ K Hudson			
7.1 Strategic Enrolment Management / Retention Report [Appendix 4]	S Schell	I	7	5:55
7.2 Board Member Participation at AU Events (sign-up with Secretary) <ul style="list-style-type: none"> <li>Chancellor Celebration for Shirley Horn - postponed</li> <li>COU Board Conference June 5 - cancelled</li> <li>Spring 2020 Convocations - postponed</li> <li>CSAA Gathering - postponed to 2021</li> </ul>				
<b>8.0 MOVE INTO CLOSED SESSION</b>				
MOTION: That the Board move into CLOSED Session. Moved by: Seconded by:	Chair	A	1	6:02
<b>2-MINUTE BREAK BETWEEN OPEN AND CLOSED SESSION</b>				
Media are invited to email questions directly to Brian Leahy, Director of Communications: <a href="mailto:brian.leahy@algomau.ca">brian.leahy@algomau.ca</a>	Chair	I	2	6:03

**LEGEND:** A = Approval      D = Discussion      I = Information  
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**DRAFT MINUTES****BOARD OF GOVERNORS****Meeting of the Board**

March 26, 2020 | 5:30pm | Zoom Meeting

**OPEN SESSION MINUTES****Present:** D. Nanang (Chair), P. Quesnele (Secretary)

P. Dupuis	E. Pitcher	A. Trudeau
A. Lambert	M. Pitcher	A. Vezina (President)
R. Linklater	S. Schell	
M. Moraca	H. Stevenson	
M. Nadeau	S. Shaver	
M. Nogalo	S. Taylor	

**Regrets:** P. Sewell, J. Belisle, Rev. L. Grawbarger, S. Horn (Chancellor)**Guests:** Algoma U: R. Battisti, C. Fowler, K. Hudson, B. Krmpotich, D. Rogers, K. Rousseau, D. Trudelle, D. Whitmell**1.0 CALL TO ORDER****1.1 Chairs Opening Remarks**

The Chair commented on the success of the Brampton Campus Showcase and also recognized the Shingwauk Residential Schools Centre for being recognized as the "Best Cultural Organisation" at the International Leading Cultural Destinations Awards Ceremony. Further, the Chair acknowledged and welcomed the media present in the Zoom meeting for the Open Session.

**1.2 Declarations of Conflicts of Interest**

None.

**1.3 Consent Agenda**

1.3a OPEN Agenda for meeting dated March 26, 2020

1.3b OPEN Minutes - January 23, 2020 **[Appendix 1]**1.3c Written Reports from Board Committees and University Bodies **[Appendices 2A-G]:**

Committee/ University Body	Chair	Report
APC	T Kakapshe	<b>2A. Minutes Nov 13/19</b> <b>2B. Minutes Jan 29/20</b>
Board Executive	S Schell	<b>2C. Minutes Jan 14/20</b>
Board Finance	M Moraca	<b>2D. Minutes Jan 14/20</b> <b>2E. Minutes Feb 11/20</b>
Nominating & Governance	M Pitcher	<b>2F. Minutes Nov 6/19</b> <b>2G. Minutes Dec 5/19</b>

## DRAFT MINUTES

**MOTION:** *That all items listed under the date March 26, 2020 'Consent Agenda' be approved as recommended.*

**Moved by:** M. Moroca

**Seconded by:** E. Pitcher

**Carried.**

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## 2.0 REPORT FROM THE PRESIDENT

### 2.1 President's Report [Appendix 3] and COVID-19 Update (verbal)

A. VEZINA focused her updates on efforts made by the entire AU community toward ensuring the well being and success of students during the COVID-19 crisis. K. HUDSON and B. KRMPOTICH outlined the ongoing outreach and support efforts to students and the shift to providing service remotely from a work-from-home standpoint. The students were noted for demonstrating great resilience. D. TRUELLE updated the Board on the support provided to students in residence during this crisis.

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## 3.0 PRESENTATIONS

### 3.1 Campus Master Plan Update: Brampton Campus [Appendix 4]

C. FOWLER presented a slide-deck on the expansion efforts underway and plans moving forward for the future development of our Brampton campus.

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## 4.0 BUSINESS ARISING - None

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## 5.0 ITEMS FOR DECISION/DISCUSSION - None

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## 6.0 NEW BUSINESS ITEMS

### 6.1 Chancellor Search [Appendix 5]

The Chair communicated plans for initiating the search for Algoma University's next Chancellor. The committee was assembled, the Terms of Reference were updated and a call for nominations was established and presented for public consumption. Nominations will be accepted until June 15 with the goal to have the selection finalized for approval at a special meeting of the Board in late August 2020. The Board was asked to reach out to potential candidates. The Chair also thanked our current Chancellor, Shirley Horn, for her tremendous efforts throughout her term and shared that a celebration in her honour is scheduled for May 28, 2020.

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## 7.0 INFORMATION ITEMS

### 7.1 SKG/AU Communication Update: From the Desk of... [Appendix 6]

The report was presented.

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## 8.0 MOVE INTO CLOSED SESSION

**MOTION:** *That the Board move into CLOSED Session.*

**Moved by:** S. Shaver

**Seconded by:** M. Nogalo

**Carried.**

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## DRAFT MINUTES

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### 9.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION

**MOTION:** *To approve the motions that were made in the CLOSED Session of the March 26, 2020 meeting of the Board.*

**Moved by:** S. Schell

**Seconded by:** S. Taylor

**Carried.**

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### 10.0 ADJOURNMENT

**MOTION:** *That the March 26, 2020 meeting of the Algoma University Board of Governors be adjourned.*

**Moved by:** M. Pitcher

**Seconded by:** A. Trudeau

**Carried.**

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David Nanang - Chair of the Board

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Paul Quesnele - Secretary to the Board

**DRAFT MINUTES****BOARD OF GOVERNORS****Board Executive Committee**

March 17, 2020 | 7:00pm

Virtual Meeting

**OPEN SESSION MINUTES**

**Present:** P. Dupuis, R. Linklater, D. Nanang (Chair), P. Quesnele (Secretary), S. Schell (Committee Chair), A. Vezina (President)

**Regrets:** M. Nadeau, M. Nogalo

**Guests:** R. Battisti, C. Fowler, D. Rogers

**1.0 CALL TO ORDER****2.0 DECLARATIONS OF CONFLICTS OF INTEREST**

None.

**3.0 APPROVAL OF AGENDA**

**MOTION:** *To approve the OPEN agenda as circulated.*

**Moved by:** D. Nanang**Seconded by:** R. Linklater**Carried.****4.0 MINUTES OF PREVIOUS MEETING - OPEN [Appendix 1]**

**MOTION:** *To approve the OPEN minutes of the Board Executive Committee of January 14, 2020 as presented.*

**Moved by:** A. Vezina**Seconded by:** D. Nanang**Carried.****5.0 BUSINESS ARISING - None****6.0 PRESIDENT'S REPORT (standing items)****6.1 President's Report (verbal)**

A. VEZINA gave a verbal report on the efforts of the entire Algoma U community in enacting the COVID-19 Action Plans over the last week. She reported that students have felt supported and engaged throughout the process. She also mentioned that the leadership team have been very responsive to faculty and staff union inquiries to ensure a smooth transition to essential services and a *Work From Home* model for non-essential services. Members of the Board Executive expressed their gratitude to the entire team during this challenging period.

**7.0 ITEMS FOR DECISION/DISCUSSION****7.1 Search Committee for a Chancellor Update [Appendix 2]**

## DRAFT MINUTES

P. QUESNELE provided an update on the initial steps taken by the Search Committee for a Chancellor which included the first meeting wherein the *Terms of Reference* were updated, a call for nominations and process were developed, timelines were established, and media/outreach strategies were outlined. The launch of the search will commence after the open session of the Board of Governors meeting on March 26, 2020. Board Executive members expressed the importance of casting a wide net for the call for nominations.

### 7.2 Board-Senate Liaison Committee (verbal)

A. VEZINA provided an update on the review of this committee's terms of reference.

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## 8.0 NEW BUSINESS ITEMS - None

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## 9.0 SETTING OF BOARD OF GOVERNORS OPEN AGENDA

9.1 OPEN Board of Governors minutes from January 23, 2020 **[Appendix 3]**  
No changes or comments.

9.2 OPEN Agenda for March 26, 2020 **[Appendix 4]**  
The agenda was amended and finalized. It was determined that media shall be invited to join the remotely held meeting and that follow up questions could be handled at a later date instead of during the typical break between the open and closed sessions.

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## 10.0 MOVE INTO CLOSED SESSION

**MOTION:** *To move into CLOSED session of the March 17, 2020 Board Executive Committee meeting for discussion of personnel, property and/or finance related issues.*  
**Moved by:** A. Vezina                      **Seconded by:** D. Nanang                      **Carried.**

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## 20.0 APPROVALS OF MOTIONS MADE IN CLOSED SESSION

**MOTION:** *To approve the motions that were made in the CLOSED Session.*  
**Moved by:** P. Dupuis                      **Seconded by:** R. Linklater                      **Carried.**

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## 21.0 ADJOURNMENT

**MOTION:** *That the March 17, 2020 Board Executive Committee meeting be adjourned.*  
**Moved by:** P. Dupuis                      **Seconded by:** R. Linklater                      **Carried.**



## Finance Committee

March 17, 2020 | 5:30 pm | Virtual  
Sault Ste. Marie Campus

### OPEN SESSION MINUTES

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**Present:** M. Moraca (Committee Chair), R. Battisti, S. Schell, A. Vezina, R. Linklater, D.

Nanang

**Regrets:** S. Taylor

**Guests:** B. Grisdale-Briski, K. Rousseau

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#### 1.0 CALL TO ORDER

M. Moraca called the meeting to order at 5:33 p.m.

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#### 2.0 DECLARATION OF CONFLICTS OF INTEREST

None.

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#### 3.0 AGENDA

**MOTION:** To approve the agenda as amended.

**Moved by:** D. Nanang **Seconded by:** S. Schell

**Carried.**

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#### 4.0 APPROVAL OF THE MINUTES

**MOTION:** To approve the minutes of the meeting of February 11, 2020 as presented.

**Moved by:** R. Linklater **Seconded by:** A. Vezina

**Carried.**

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#### 5.0 ITEMS FOR DECISION

None.

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## **6.0 BUSINESS ARISING**

None.

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## **7.0 NEW BUSINESS**

None.

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## **8.0 ITEMS FOR INFORMATION**

### **8.1 Miscellaneous Financial Updates**

R. Battisti presented the briefing note on miscellaneous updates.

### **8.2 Finance Committee Work Plan**

Included for Committee reference at each meeting.

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## **9.0 MOVE INTO CLOSED SESSION**

**MOTION:** To move into Closed session.

**Moved by:** R. Linklater

**Seconded by:** A. Vezina

**Carried**

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## **10. CLOSED SESSION**

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## **11. RETURN TO OPEN SESSION**

**MOTION:** To ratify any decisions made in closed session.

**Moved by:** R. Linklater

**Seconded by:** D. Nanang

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## **12. ADJOURNMENT**

**Time:** 6:47 pm



### ALGOMA UNIVERSITY - STUDENT EMERGENCY FUND

COVID-19 has touched all of our lives in ways that we could never have imagined. It has been a challenge as we adapt to new ways of living, learning and working during this crisis. It has also been very inspiring to see how our community, province, and the country as a whole have come together to support one another.

Algoma University students in Sault Ste. Marie, Brampton and Timmins are doing their part to flatten the curve, but many are facing significant financial difficulties that they could not have anticipated just a few short weeks ago. They are experiencing numerous challenges as a result of COVID-19; trying to complete their studies remotely, struggling with the loss of income, housing and food security issues, and some not being able to get home. We want to make sure that our students are able to safely navigate through this crisis with the support that they need. Given the circumstances, the University has established the [Algoma University Student Emergency Fund](#) to help students address immediate and unexpected financial needs brought on by this crisis. Algoma University has been reaching out to the communities it serves to help build this fund. We recognize that some may not be to help, and that is okay, but if you can, please consider making a donation today to the Algoma University Student Emergency Fund.

The goal of the fund is to provide immediate assistance in response to the financial hardships our students are currently facing such as;

- Securing food and other essential items (toiletries, sanitizers, medication and health-related supplies, etc.)
- Assisting with housing challenges for those who are self-isolating to protect their loved ones or those directly affected by border closures
- Supplementing income loss due to work layoffs or a decrease in employment hours
- Supporting those who are impacted as a result of the measures implemented by public health officials and government directives issued in response to COVID-19

A selection team has been established in order to assess applications from students as they come in. As of Thursday, April 23rd, Algoma University has reached out to our employees, alumni, community, and various community organizations. The response has been encouraging - our Algoma U family and our community make us proud. To date, the Student Emergency Fund Committee has reviewed 271 applications and Algoma University has reviewed 170 applications and provided financial assistance to 113 students, and that number is climbing each and every day.

This is just one support mechanism intended to address the financial concerns of students. Recently, the federal government announced a \$9B aid package for students, which will help address a range of concerns, including those associated with the inability of students to secure summer employment. Staff are also working to find students alternate resources at the municipal, provincial, and federal levels that are available at this time.

Thank you for all that you are doing to help us navigate through these challenging times, and for your consideration of this very important initiative. We could not do this without you. Together we will support each other, and make it through these challenging times.

Stay well, stay safe and stay connected.

**"We have never had to make a request like this before, but these are unprecedented times, and our students need your help. If you are able and your circumstances allow you to help, please consider making a donation to the Algoma University Student Emergency Fund."** - Asima Vezina (President and Vice-Chancellor, Algoma University), Savannah Shaver (Algoma University Students' Union President), Angela Trudeau (Shingwauk Anishinaabe Students' Union President)

# BOARD OF GOVERNORS REPORT



TOPIC	<b>Strategic Enrolment Management Report</b> <b>Recruitment and Retention Strategy</b> <b>Meeting Date: April 30, 2020</b> <b>Agenda Action: Information</b>
PREPARED BY	Brent Krmpotich, Director of Enrolment Management Karen Hudson, Manager, Student Success Central
PURPOSE OF REPORT	Detailed enrolment and retention strategy update.
RELATED DOCUMENTS	None.
BACKGROUND	SEM has been named as one of four strategic priorities of the Board and Senate. The University is implementing key growth strategies focused on the mandate of increasing enrolment on all three campuses: Sault Ste. Marie, Brampton and Timmins with the goal of growing to 3,000 FTE by 2024.
CURRENT STATUS	<p>Based on the COVID-19 situation, the SEM Committee has refocused its work on mitigating the enrollment risk associated with the 2020-21 academic year created by the COVID-19 situation.</p> <p>The Recruitment and Retention teams at the university are currently focussed on implementing strategies to ensure that Spring term enrollment goals are achieved. The table below provides a comparison between Spring term enrollment projections and actual enrollment as of April 17th. The University has set an enrollment target of 212.5 FTE for the 2020 Spring term. As of April 17th, Spring Term enrollment was 148.3 FTE which the committee believes is on track for meeting the target.</p> <p>The following recruitment and retention strategies are currently underway to increase Spring enrollment:</p> <ol style="list-style-type: none"> <li>1. <b>Domestic Recruitment:</b> The Recruitment team continues to connect with Spring applicants to convert them to registrations for the Spring term. There are currently 24 domestic students who have confirmed they will be attending AU in the Spring term but have yet to register for classes. <b>Based on the number of new student confirmations, the University is confident it will exceed its projection for domestic enrollment for the Spring term.</b> A virtual open house is scheduled for May 11th to grow the domestic applicant pool for the Spring and Fall terms.</li> <li>2. <b>Anishinaabe Recruitment:</b> The University is working together with Shingwauk Kinoomaage Gamig (SKG) to recruit students to both institutions. Over the next four weeks the Anishinaabe Outreach Officer will be reaching out to students inside and outside of the Algoma district to encourage them to register in online courses for the</li> </ol>



	<p>Spring term. Online learning will extend Algoma's reach to some of the remote Indigenous communities in Northern Ontario.</p> <p><b>Anishinaabe Retention:</b> A strategy to support students was developed with SKG to work to support students through 20W term and into Spring. 137 self-identified students were contacted by the Anishinaabe Success Advisor.</p> <p><b>3. Recruitment of New International Students:</b> Algoma's Recruitment team continues to work with its international recruitment partners to encourage new students to begin their studies online from their home country.</p> <p><b>Retention Strategy Update</b> The Student Success Team has focused on retaining students through outreach and focusing on 4 priorities:</p> <ul style="list-style-type: none"> <li>a) student well-being;</li> <li>b) access to additional support services (wellness);</li> <li>c) support for student groups (accessibility services, AID, Brampton, Timmins); and</li> <li>d) international/immigration support.</li> </ul> <p><b>Support Themes</b> such as finances, counselling, accommodations arose and as a result, new referrals for support were created, faculty and staff have worked together to develop new strategies to support exam accommodations and the Student Emergency Fund was created.</p> <p>Achieving the Spring enrollment targets is the number one priority for Recruitment and Retention staff at the University over the next five weeks leading up to the start of the Spring term. Fall recruitment and marketing is also underway.</p>
<b>FUTURE STATUS</b>	<p>Enrollment for the 2020-21 academic year will continue to be monitored on a daily basis. After the Spring term starts on June 1st the focus of the Recruitment and Retention Teams will shift to Fall term enrollment.</p>
<b>ACTION</b>	